REGULAR MEETING – January 7, 2019

The Board of Public Works and Safety of the City of Michigan City, Indiana, met in REGULAR SESSION on Monday morning, January 7, 2019, at the hour of 8:30 a.m., in the Council Chambers, in the City Hall Building, located at 100 East Michigan Boulevard, Michigan City Indiana – a regular meeting room of this Board.

The meeting was called to order by President Janus, who presided.

Noted present: Steve Janus, and Virginia Keating (2) Absent: Richard Murphy (1)

A QUORUM WAS NOTED PRESENT.

Also noted in attendance:

Amber Lapaich, Corporate Counsel
Jeff Loniewski, Captain, M.C.P.D. Traffic Division
Kevin Urbanczyk, Chief of Operations, M.C.P.D.
Sue Downs, Code Enforcement / Building Commissioner
Paul Ruane, Associate Planner
Skyler York, Assistant City Planner
Charles “Spike” Peller, City Engineer
John Gorczycka, M.C. Sanitary District
Kalon Kubik, Mayor’s Administrator
Robert Zondor, Superintendent, Central Maintenance
Gale Neulieb, City Clerk
Dawn Debald, Assistant Deputy City Clerk

ELECTION OF OFFICERS

Virginia Keating made the motion to nominate Steve Janus for President and Richard Murphy for Vice-President. The motion was seconded by President Janus and carried as follows: AYES: MEMBERS Janus, and Keating (2). NAYS: None (0). Motion Carries.

APPROVAL OF MINUTES

President Janus asked if there were any corrections to the minutes of the Regular meeting of December 17, 2018.

Virginia Keating made the motion to approve the minutes from the December 17, 2018 Regular meeting. The motion was seconded by President Janus and carried as follows: AYES: MEMBERS Janus and Keating (2). NAYS: None (0). Motion Carries.

REQUEST FOR 5K COLOR RUN – Suzann Tice, Michigan City High School, is requesting approval for a 5K Color run fundraiser using Lakeshore Drive from California Avenue back to the zoo, on City sidewalks on April 20, 2019 from 8:00 a.m. – 12:00 NOON
Suzann Tice, Michigan City High School, addressed the Board stating she spoke to M.C.P.D. Traffic Division and they are fine with this request; advising they are only using sidewalks; explaining the Michigan City JROTC will be assisting.

Captain Jeff Loniewski, M.C.P.D. Traffic Division addressed the Board advising this is the same route that has been used in the past; stating there will be no street closures, sidewalks only; explaining our EMA volunteers will be assisting, so there will be no overtime for the M.C.P.D.; recommending approval.

Virginia Keating made the motion to approve the request for the 5K Color run fundraiser using Lakeshore Drive from California Avenue back to the zoo on City sidewalks on April 20, 2019 from 8:00 a.m. – 12:00 NOON. The motion was seconded by President Janus and carried as follows: AYES: MEMBERS Janus and Keating (2). NAYS: None (0). Motion Carries.

APPROVAL OF AGREEMENT – Mike Dempsey, President, Feeling Not a Format, Inc., is requesting approval of a 1-year agreement beginning January 1, 2019 thru December 31, 2019; for radio airtime and remote broadcasts; compensation $8,000.00

Mike Dempsey, President, Feeling Not a Format addressed the Board stating this is an annual renewal of the agreement; advising that Feeling Not a Format is a Corporation and they are doing business as Tropical Oldies radio; asking for approval.

Virginia Keating made the motion to approve the agreement for Feeling Not a Format, Inc., for 1-year beginning on January 1, 2019 thru December 31, 2019 for radio airtime and remote broadcast in the sum of $8,000.00. The motion was seconded by President Janus and carried as follows: AYES: MEMBERS Janus and Keating (2). NAYS: None (0). Motion Carries.

CHANGE ORDER & PAY REQUEST – Tom Weinmann, Haas & Associates, is requesting approval of Change Order No. 2 – Final Quantities by Walsh & Kelly, Inc., for the Barker Road Resurfacing Project (decreased by $18,153.76) and Pay Request No. 3 – release of retainage – invoice amount $15,711.96

Charles “Spike” Peller, City Engineer addressed the Board stating this is to close-out the Barker Road Resurfacing project; advising the Change Order is to decrease the contract by $18,153.76; explaining they also need to release retainage in the amount of $15,711.96; asking for approval.

Virginia Keating made the motion to approve the request for Change Order No. 2 – for final quantities by Walsh & Kelly, Inc., for the Barker Road Resurfacing Project; a decreased amount of $18,153.76; and approve Pay Request No. 3 – release of retainage; invoice amount $15,711.96. The motion was seconded by President Janus and carried as follows: AYES: MEMBERS Janus and Keating (2). NAYS: None (0). Motion Carries.

ADDITION TO TRADE-IN REQUEST – Kevin Urbanczyk, Chief of Operations, M.C.P.D. is requesting approval for the following additional trade-ins and transfers for the 2019 fleet purchase:

- Trade-in of a 2009 Crown Victoria
- Transfer of two (2) vehicles from M.C.P.D. to the Sanitary District
- Approval to trade-in two (2) vehicles from the Sanitation District
Kevin Urbanczyk, Chief of Operations, M.C.P.D. addressed the Board stating at the last Board meeting they approved the trade-in of 14 vehicles to Fletcher Chrysler towards their 2019 vehicle purchase; requesting approval to trade-in an additional 2009 Crown Victoria with the other 14 vehicles; advising two (2) vehicles will be transferred from the M.C.P.D to the Sanitation District; explaining the Sanitation District will be providing two (2) vehicles to the M.C.P.D. as trade-ins towards the 2019 fleet to Fletcher Chrysler; asking for approval.

Virginia Keating made the motion to approve request for the additional trade-in of a 2009 Crown Victoria; two (2) vehicles to be transferred from the M.C.P.D. to the Sanitation District; and approval of trade-in of two (2) vehicles from the Sanitation District; the request being from the M.C.P.D. The motion was seconded by President Janus and carried as follows: AYES: MEMBERS Janus, and Keating (2). NAYS: None (0). Motion Carries.

**DISCIPLINARY EXTENSION REQUEST** – Chief Randy Novak, Michigan City Fire Department is requesting to investigate a disciplinary issue until January 15, 2019 (Note: for informational purposes only)

**CLAIMS AND PAYROLL**

Virginia Keating moved that the claims set forth in the Register of Claims (in possession of the City Controller) and appearing in the Register be severally allowed and ordered paid and proper warrants for payment thereof hereby ordered issued in the stated amounts to person(s) and/or firm(s) as set forth, and payrolls approved. The motion was seconded by President Janus and carried as follows: AYES: MEMBERS Janus, and Keating (2). NAYS: None (0). Motion carries.

The Board signed: Payroll items in Register of Claims for informational purposes (which Register is in the possession of the City Controller) as follows:

<table>
<thead>
<tr>
<th>Page</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 of 9</td>
<td>01/04/2019</td>
<td>$535,304.93</td>
</tr>
<tr>
<td>1 of 14</td>
<td>12/21/2018</td>
<td>$954,117.87</td>
</tr>
</tbody>
</table>

Allowance of claims as set forth in the Register of Claims for the Board of Public Works and Safety and the Department of Redevelopment (which Register is in the possession of the City Controller) as follows:

<table>
<thead>
<tr>
<th>Page</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 of 9</td>
<td>$3,202,882.78</td>
</tr>
</tbody>
</table>

**UNFINISHED BUSINESS**

Demolitions

121 N. Porter Street

Sue Downs, Building Commissioner addressed the Board stating she received a 57 page report from Valerie Kubacki, Prime Real Estate; advising they did the meth testing on the home and the only meth that was found was in a porch area; explaining that Ms. Kubacki is
asking if the Board would consider removing the demolition and just allow them to remove the porch.

Corporate Counsel, Amber Lapaich addressed Ms. Downs stating that this would need to go back to the Planning and Inspection Department; advising they can set aside the order even if the Board affirms it; explaining this needs to go back to Planning and Inspection so they can explore the situation, then come back before the Board and possibly give an update.

224 Willard Avenue – Demolition

Sue Downs, Building Commissioner addressed the Board stating that this house was demolished; adding that 2011 Wabash will hopefully be demolished soon; there was a problem getting equipment down the alley; they are making progress.

Steven Ray, 227 Pleasant Avenue is requesting an honorary sign for bishop Charles E. Dowdell at the corner of Woodland Avenue & Walker Street; the corner of Woodland Avenue and Rose Street; and the corner of Woodland Avenue & Holliday Street

Robert Zondor, Superintendent, Central Maintenance addressed the Board stating the signs have been put up.

Virginia Keating made the motion to remove the matter of the honorary street signs for Bishop Charles E. Dowdell off the pending items list. The motion was seconded by President Janus and carried as follows: **AYES:** MEMBERS Janus, and Keating (2). **NAYS:** None (0). Motion carries.

Steven Ray, 227 Pleasant Avenue is requesting to purchase City property, parcel #46-01-27-357-010.000-022 and #46-01-27-357-009.000-022

Corporate Counsel, Amber Lapaich addressed the Board stating she has checked with all City departments and there are no objections to the sale of these parcels; advising she will be preparing bid documents and submitting them to appear on the agenda; asking the Board to make a motion to remove this matter from the pending list.

Virginia Keating made the motion to remove the matter of the sale of parcel #46-01-27-357-010.000-022 and #46-01-27-357-009.000-022 from the pending items list. The motion was seconded by President Janus and carried as follows: **AYES:** MEMBERS Janus, and Keating (2). **NAYS:** None (0). Motion carries.

Bunny Dimke, 405 Lakehills Road, asking for improvements of the path on City property located at the end of Warren Road

Skyler York, Assistant City Planner addressed the Board stating that the Planning Department sent DLZ out to look at the situation; advising the Mayor stated he is not going to put this on the Capital projects list and we are not interested in building another access point; explaining there is already an access point from Lake Avenue; further stating we do not want to add it to our inventory, we would then have to maintain it; further advising it would require quite a bit of engineering; further explaining it is not as simple as putting down a pathway.

Virginia Keating made the motion to deny the request for improvements of the path on City property located at the end of Warren Road and remove it from the pending items list. The
motion was seconded by President Janus and carried as follows: AYES: MEMBERS Janus and Keating (2). NAYS: None (0). Motion carries.

WeCreate Media – Marketing Contract for 2019

Gale Neulieb, City Clerk addressed the Board stating the Clerk’s Office received a request for a 2019 Michigan City Marketing update; advising it will be on the next Board of Works agenda.

Ms. Jacqueline Davis-Hopkins – request for honorary signs for Pastor Ira Corley – 2 signs – one at the corner of Ridgeland Avenue and Holliday Street and one at the corner of Ridgeland Avenue and Rose Street

Robert Zondor, Superintendent, Central Maintenance addressed the Board stating these signs have been ordered and should be up later this week.

Virginia Keating made the motion to remove the matter of the honorary street signs for Pastor Ira Corley at the corner of Ridgeland Avenue and Holliday Street and at the corner of Ridgeland Avenue and Rose Street off the pending items list. The motion was seconded by President Janus and carried as follows: AYES: MEMBERS Janus and Keating (2). NAYS: None (0). Motion carries.

PUBLIC COMMENTS

President Janus asked if there were any public comments; there was no response.

BOARD COMMENTS

Discussion ensued between President Janus and Robert Zondor, Superintendent, Central Maintenance regarding a request that Mr. Janus received from a downtown merchant wanting to know who is responsible for cleaning leaves from the curbs and gutters. Mr. Zondor replied Central Maintenance takes care of that.

ADJOURNMENT

President Janus stated as there were no other items on the agenda to be considered by the Board at this time, declared the meeting ADJOURNED (approximately 8:47 a.m.). Virginia Keating made the motion to adjourn. The motion was seconded by President Janus and carried as follows: AYES: MEMBERS Janus and Keating (2). NAYS: (0). Motion Carries.

_________________________________________
Gale A. Neulieb, City Clerk