The Police Civil Service Commission of Michigan City, Indiana, held its regular monthly meeting on Wednesday, January 9, 2019 in the Community Room located at 1201 E. Michigan Blvd., Michigan City, Indiana.

**DETERMINATION OF QUORUM** - A quorum was present to conduct business.

**CALL TO ORDER** - Commissioner Michael Palmer called the meeting to order at 11:00 a.m.

**ROLL CALL OF MEMBERS** - Present: Commissioners Michael Palmer, Michael Buda and John Pliske.

Also present: Assistant Chief Kevin Urbanczyk, Commissioner Attorney John Espar, City Council Representative Gene Simmons and Commission Secretary Jennifer Clouse.

**APPROVAL OF MINUTES** - Commissioner Buda made a motion to approve the minutes as presented, they are December 12, 2018 Regular Meeting; December 12, 2018 Special Meeting; January 7, 2019 Special Meeting at 10 AM and the January 7, 2019 Special Meeting at 11 AM. The motion was seconded by Commissioner Pliske. **motion carried 3-0.**

### OLD BUSINESS

### APPLICANTS IN PROCESS

**POLYGRAPH:** There are Zero (0) applicants in Polygraph.

**BACKGROUND INVESTIGATIONS:** There are Zero (0) applicants in background.

**PHYSICAL/PSYCH:** There is zero (0) applicant in physical/psych.

**PERF:** There is Zero (0) applicant in PERF.

### PROBATIONARY OFFICER REPORT

- A report was given on Probationary Officer Wooten who is currently finishing Phase 3, he will begin Phase 4 on January 23, 2019 and is riding with Officer Paull on the day shift.
- A report was given on Probationary Officer Galetti who is currently finishing Phase 3, he will begin Phase 4 on January 29th with Officer Kennedy on the midnight shift.
- A report was given on Probationary Officer Murray who is finishing Phase 3, he will begin Phase 4 on January 31st with Officer Costigan on the day shift.
- Probationary Officers Ortega and Revoir will be starting the FTO program the 2nd full week of February.

### NEW BUSINESS

- There were no Correspondence
- There were no Claims
APPLICANT TESTING
- Applicant testing will be held on Saturday, January 12, 2019 at 8:00 AM; Doors will open at 7:30 am. We have 27 applicants for testing with 5 more that need to complete the documents. The following Saturday will be the interviews with the Commissioners starting at 8:00 am. The week of the 21st has been set for the polygraphs of all applicants that pass the test. It is the goal to have officers hired by April 1st.

SCHEDULE ORAL INTERVIEW EXAM DATE
- Commissioner Palmer reached out to Patrick Murray to discuss a possible date for the Oral Interview Examination. Mr. Murray will check for some dates from the interviewers so we can set a date.

PAST PERFORMANCE UPDATE
- Commissioner Palmer reminded the Administration that the past performance time frame is to have them completed by March 1st.

REPORT FROM CHIEF SWISTEK:
- Chief Swistek was absent

REPORT FROM ASSISTANT CHIEFS
- In Chief Swistek's absence, Assistant Chief Ubanczyk thanked the Commission for expediting the hiring process because of the shortage of officers.

REPORT FROM DIVISION OF PROFESSIONAL STANDARD
- Sgt. Chris Yagelski was absent.

COMMISSIONERS COMMENTS:
- All the Commissioners welcomed Commission Attorney John Espar to the Board.
- Commissioner Palmer thanked the Commissioners for the extra hours put in to expedite the hiring process.

REPORT FROM COMMISSION ATTORNEY:
- Commission Attorney John Espar stated he was honored to be with the Commission and looked forward to the year to come.

REPORT FROM CITY COUNCIL:
- Councilman Simmons wished everyone a Happy New Year.
- Councilman Simmons talked about the shortage of officers nationwide. Everyone is looking to hire.
- Commissioner Palmer reminded everyone of the workshop that was scheduled for January 23rd at 5:30 PM with the City Council, City Administration, FOP, and the Police Department Administration.

REPORT FROM FOP:
- None

PUBLIC COMMENT:
- None

Next meeting date is scheduled for February 13, 2019 at 11:00 a.m. in the Community Room.

Meeting adjourned at 11:10 a.m. on motion by Commissioner Buda and seconded by Commissioner Pliske. Motion Carried 3-0.

ATTEST:

Michael Palmer, President

John Pliske, Secretary