TIME & PLACE

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

ATTENDANCE

Board President Sam Ferguson presided. Board members in attendance included John Haynes, Sam Johns, Bruce Manner, Agnes Meer and Dan Messina. Harbormaster Tim Frame was also in attendance.

Board member Aaron Garrett was unable to attend this meeting, along with Assistant Harbormaster of Administration Mary Ann Pawlicke.

GUESTS

Phil Friese from the Parks & Recreations Board was in attendance.

MINUTES

Upon motion made by Bruce Manner, seconded by Agnes Meer, the board unanimously approved the minutes to the previous meeting.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- Park Department West Lot Project
  - Have begun installation of the light post bases.

- 300 Dock Re-decking Project
  - Removing dock boxes
  - Pre-construction meeting is scheduled for Wednesday, February 13th.

- Army Corp. of Engineers (ACOE); Right of Entry
  - Commenced with bid process
  - Adding stone to detached break wall
  - Will submit the standard permission form to gain access to MCPA property.

- Distributed the 2019 Board of Directors Calendar
COMMITTEE REPORTS

1. On behalf of the **Budget and Financial Oversight Committee**, Sam Ferguson reviewed the bills to be paid.

Upon motion made by Bruce Manner, seconded by Agnes Meer, the board unanimously approved all bills to be paid.

2. On behalf of the **Claims and Insurance Committee**, John Haynes had nothing to report.

3. On behalf of the **Port Operations, Personnel and Marina Policy Committee**, Sam Ferguson had nothing to report.
   - Mr. Johns inquired if the State Board of Accounts has completed its annual review and whether there were any recommendations or deficiencies the board should be aware of; Harbormaster Frame responded that he was not aware of anything at this time but would see that Mrs. Pawlicke look into the matter.

4. On behalf of the **Boater Communications and Special Events Committee**, Dan Messina informed the board the annual fishing tournaments are scheduled for April and first part of May; the Hoosier Co-Ho Club has requested the following provisions’ as in preceding years.
   - **Recommended a rental fee of ten ($10.00) dollars per night during the three (3) tournaments, for participants.**
   - **Recommended a discount on fuel of five ($0.05) cents per gallon during same time period for boaters.**

Upon motion made by Dan Messina, seconded by John Haynes, the board approved to discount slip fees at ten ($10.00) dollars per night along with a five ($0.05) cent discount per gallon on fuel during the Buffalo Bill, Pro-Am and Coho Classic.

5. On behalf of the **Master Planning and Special Projects Committee**, Bruce Manner informed the board there were no new developments with the four (4) projects the MCPA currently has in the works.

6. On behalf of the **Advertising & Public Relations Committee**, Agnes Meer thanked the Board for sponsoring the Mayor’s Ball which raised $25,000 each for the Friendship Botanic Gardens and Lubeznik Center for the Arts.

ATTORNEYS REPORT

Attorney Joe Zaknoen reported on the following:

- Reviewed the Right of Entry for Construction submitted by the ACOE in order to perform construction work on the break wall.

Upon motion made by John Haynes, seconded by Bruce Manner, the board unanimously approved the Department of the Army Right-of-Entry for Construction as presented.

- **Loss Prevention Committee**
  - Will meet with Mrs. Meer and staff to begin preliminary work on the annual report.

- Colin Hassenger will be providing the Liability Certificate along with performance and payment bonds for the 300-dock re-decking project.

Questions & Comments for the Harbormaster

- Mr. Manner requested a print-out of the 2019 Committee Assignments.
- Mr. Johns requested a printed scheduled for the 300-dock re-decking project.
Mrs. Meer inquired about the schedule and closings for the (draw) Bridge Project.
Mr. Johns recommended checking into any issues with the State Board of Accounts.
Attorney Zaknoen stated he would need an updated Certificate of Insurance for the *Marquette Rowing Club* if they intend to renew.

**OLD BUSINESS**

Mr. Johns informed the board the Indiana office of Tourism Development had made their recommendation of the top ten (10) places to visit in Indiana; no. 2 was the Indiana Dunes and no. 7 was the MC Lighthouse and pier.

During a previous meeting Mr. Johns had submitted a list of 2018 **MCPA** accomplishments, suggesting they be published; Mr. Manner inquired as to the status. Mr. Ferguson explained that he and the Harbormaster had discussed the matter which will be reviewed by the staff and present their suggestions.

**NEW BUSINESS**

There was no new business to discuss during this meeting.

**ADJOURNMENT**

Upon motion made by John Haynes, seconded by Agnes Meer, the board adjourned the meeting at 5:30 p.m.

Accepted by: ___________________________  Respectfully submitted, ___________________________

Tim Frame, Harbormaster  John Haynes, Board Secretary

Approved On: ___________________________

By: ___________________________

Sam Ferguson, Board President