Minutes of the March 14, 2019 Monthly Meeting of the Michigan City Aviation Board of Commissioners

Call to Order: Meeting called to order at 6:00 PM in the terminal building at the airport.
Members Present: Greg Poulin, T.Y. Okosun, Kirk Hunter. A quorum was present.
Members Absent: None
Others Present: Jessica Ward- Airport Manager, Gene Simmons- Council Liaison

Minutes:
The minutes of the February 7, regular monthly meeting, were emailed.

Motion to approve: Greg Poulin Second: T.Y. Okosun Motion Approved.

Reports:

Financial- Reported by Jessica Ward:

Account Balances: The only account we are over our projected budget in is gas/electric by $1,792.34, which is expected to even itself out by the end of the year.

Fuel Sales: Overall, we sold 213.4 gallons of 100LL, 1,145 gallons of Jet A and 33.3 gallons of Swift Fuel in February.

Airport Manager- Reported by Jessica Ward:

1. Parking Lot Lights/HWY 212 NIPSCO Light: Marquiss Electric has ordered new fixtures for the new LED parking lot lights on the north east side of our terminal building parking lot. The other fixtures that were installed last winter were causing interference with the radio-controlled runway lights.
2. High School Flight Training Course: Johnny Stimley (City Councilman), Nancy Smith (Promise Scholarship Director) and I have been meeting to discuss starting flight school training for high school juniors and seniors that have interest in flying for a career. This program would give students the opportunity to get their private pilot licenses before they get to college which would astronomically decrease their college expenses for flight training. We also are looking into the possibility of having an annual accredited class here at the airport that would build a Zenith Kit aircraft. It would get certified and then the students could apply for their FAA repairman certificates for experimental aircraft builder. We are currently working with a flight school and MCAS on this program.
3. April Regular BOAC Meeting Date Change: The regular April BOAC meeting will be moved to Thursday, April 18 at 6pm in the terminal building. Motion to Approve: T.Y. Okosun Second: Greg Poulin Motion Approved.

Airport Development- Reported by Jessica Ward

1. Improve Runway 2 RSA/RPZ:
   a. Motion to execute the “Intent to use NPE Funding” letter and submit it to the FAA:
      Greg Poulin Second: T.Y. Okosun Motion Approved.
   b. Still waiting on official close out on AIP 3-18-0055-20. We need the final EA approval to close.
   c. Per Bobb Beachamp’s comments on the EA we are coordinating the EA document with
USEPA. This should be the final step before signoff in May 2019.

d. We have a meeting set with Tonn and Blank to discuss the appraisal on April 11, 2019 at 9:00 A.M.
e. We had a meeting with the sanitary district on March 7, 2019. We are working on scoping design documents and a relocation agreement.
f. The ALP is still in line for review by Gary Wilson with FAA.

2. Skydive Windy City Chicago Update: The fuel tank purchased for use at the skydive facility is almost finished. The tank will be marked with lights and a buzzer while in use. It will have a crushed gravel base. They are waiting on NIPSCO to put in a transformer at the skydive facility location. Troy requested to purchase a gazebo that he will have vending machines and picnic tables in that he plans to locate south of the skydive facility. There was some discussion on possible location with reference to distance from the fuel tank. **Motion to allow the gazebo to be purchased and placed at least 50 ft. away from the fuel tank**: T.Y. Okosun Second: Greg Poulin **Motion Approved**. Discussion ensued on the planned start date of operation. Troy stated he planned to open for the season on April 5, 2019. **Motion to Approve the current operating contract be extended through the end of this skydive season adding language for the addition of the fuel tank use**: T.Y. Okosun Second: Greg Poulin **Motion Approved**.

3. Tarmac Lighting Project:
   a. Continental will start on the project as soon as materials come in.

Old Business: None.

New Business: None.

**Claims Docket: Amount:** $5,825.99 **Motion to Approve:** Greg Poulin Second: T.Y. Okosun **Motion Approved**.

Correspondence: None.

Public Comment: None.

Adjournment: There being no further business, the meeting was adjourned at 6:53 pm. **Motion:** T.Y. Okosun Second: Kirk Hunter **Motion Approved**.