The Police Civil Service Commission of Michigan City, Indiana, held its regular monthly meeting on Thursday, April 11, 2019 in the Community Room located at 1201 E. Michigan Blvd., Michigan City, Indiana.

DETERMINATION OF QUORUM - A quorum was present to conduct business.

CALL TO ORDER - Commissioner Michael Palmer called the meeting to order at 1:00 PM

ROLL CALL OF MEMBERS - Present: Commissioners Michael Palmer, Michael Buda and John Pliske.

Also, present: Chief Mark Swistek, Assistant Chief Kevin Urbanczyk, Assistant Chief Royce Williams, Division of Professional Standards Chris Yagelski, and Commission Secretary Jennifer Clouse.

APPROVAL OF MINUTES - Commissioner Buda made a motion to approve the minutes from the March 20, 2019 Regular Meeting and the March 20, 2019 Special Meeting Minutes. The motion was seconded by Commissioner Pliske. Motion carried 3-0.

PROMOTION
Commissioner Buda made the motion to accept Corporal Steve Alt’s retirement effective March 13, 2019 with 27 ½ years of service. The motion was seconded by Commissioner Pliske. Motion Carried 3-0.

The Police Civil Service Commission announced that Officer Kyle Shiparski will be promoted to Corporal due to the retirement of Corporal Steve Alt.

Commissioner Buda made the motion to promote Officer Kyle Shiparski to the rank of Corporal effective March 14, 2019. The motion was seconded by Commissioner Pliske. Motion Carried 3-0.

Chief Swistek presented Kyle his new gold Badges. The Chief complimented Kyle on doing an excellent job since joining the Michigan City Police Department. He read part of an article to Kyle that hopefully he will learn from. He again congratulated him for his promotion to one of 28 supervisors on the department.

Kyle thanked his friends, family and his wife for being in attendance and supporting him.

OLD BUSINESS

APPLICANTS IN PROCESS

POLYGRAPH: There are Zero (0) applicants in Polygraph.
BACKGROUND INVESTIGATIONS: There are Zero (0) applicants in background.

PHYSICAL/PSYCH: There are two (2) applicants in physical/psych. There is a correction. There is currently one (1) applicant in Physical/Psych. There was discussion that an answer should be received within 10 days from PERF regarding the applicant.

PERF: There are four (4) applicants in PERF. There is a correction. There are currently five (5) applicants in PERF that have passed. Chief is waiting on the applicant in physical/psych before he calls a local pension board meeting. Once the meeting is called and assuming everyone passes the local pension board then PERF still has to sign-off on everyone which could take an additional 10 days when they receive the results from the local pension board. The Chief is hoping to have a hiring date mid to late May.

PROBATIONARY OFFICER REPORT
Assistant Chief Urbanczyk gave the following report:
- A report was given on Probationary Officer Ortega has completed Phase 2 and is currently in Phase 3 working with Officer Bass on Shift 2.
- A report was given on Probationary Officer Revoir has completed Phase 2 and is currently in Phase 3 working with Officer Corley on the day shift.
- A report was given on Probationary Officer Murray has completed Phase 4 and is still working with Officer Costigan until he starts the Law Enforcement Academy in May.
- A report was given on Probationary Officer Galetti who is currently at the academy is doing well; he will be graduating on May 17\textsuperscript{th} and will be completing Phase 4 when he returns before being released on his own.
- Assistant Chief Urbanczyk added that Probationary Officers Ortega and Revoir are moving along nicely, only issue they seem to be having is geography which is normal since they are not from the area.
- An update was also given on Probationary Officer Wooten stating he is doing well and still on the day shift. His probationary period ends on May 21, 2019.

NEW BUSINESS

CORRESPONDENCE
There currently is no correspondence.

CLAIMS
- Claims to be paid totaling $1,318.50

Motion by Commissioner Buda and seconded by Commissioner Pliske to pay the claims totaling $1,318.50. Motion Carried 3-0.

REPORT FROM CHIEF SWISTEK
- Chief Swistek gave an update that he the six (6) new probationary officers will have in-house training for the month of June and start on shifts the 1\textsuperscript{st} week of July. He will be placing the six (6) additional officers two (2) per shift and having them attend the academy hopefully in the fall. Also, included with hiring these six (6) additional officers, it would cover the retirements that include 2 Captains, 1 Sergeant and 1 Patrol Officer.
Discussed the upcoming lateral transfer proposal have been provided to the Commission for their input. Any changes please let him know.

Congratulations were given to Corporal Steve Alt on his retirement. He is doing well in his new role as 911 Director.

Congratulations were given to Officer Kyle Shiparski on his promotion to Corporal.

The LaPorte County Police Memorial will be held on May 10, 2019 at Noon at Elston Theater. A luncheon will follow.

The Annual Easter Egg Hunt at Fedders Alley is Saturday, April 13, 2019 starting at Noon; it was advised that everyone should arrive early as parking is limited.

REPORT FROM ASSISTANT CHIEFS

Assistant Chief Kevin Urbancyk and Assistant Chief Royce Williams congratulated Corporal Steve Alt on his retirement.

Both Assistant Chiefs congratulated Officer Kyle Shiparski on his promotion to Corporal.

REPORT FROM DIVISION OF PROFESSIONAL STANDARDS

Sgt. Chris Yagelski stated that the department’s physical fitness has begun; it will be held on Tuesdays and Wednesdays in the month of April, There is also a Wellness Physical with blood draw being performed on April 23rd and 24th, and physicals performed in June.

COMMISSIONERS COMMENTS

The Commissioners congratulated Corporal Steve Alt on his retirement.

The Commissioners congratulated Officer Kyle Shiparski on his promotion to Corporal.

REPORT FROM COMMISSION ATTORNEY

Absent

REPORT FROM CITY COUNCIL

Absent

REPORT FROM FOP

None

PUBLIC COMMENT

None

Next meeting date is scheduled for May 8, 2019 at 11:00 a.m. in the Community Room.

Meeting adjourned at 1:15 p.m. on motion by Commissioner Buda and seconded by Commissioner Pliske. Motion Carried 3-0.

John Pliske, Secretary

ATTEST:

Michael Palmer, President