MICHIGAN CITY PORT AUTHORITY
BOARD OF DIRECTORS

April 15, 2019

TIME & PLACE

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

ATTENDANCE

Board President Sam Ferguson presided. Board members in attendance included Aaron Garrett, John Haynes, Sam Johns, Bruce Manner, Agnes Meer and Dan Messina. Harbormaster Tim Frame and Assistant Harbormaster of Administration Mary Ann Pawlicke were also in attendance along with Attorney Joe Zaknoen.

GUESTS

Guests in attendance included Mike Cooper (Jr. Sail) and Phil Friese with the Parks & Recreation Board.

MINUTES

Upon motion made by John Haynes, seconded by Agnes Meer, the board unanimously approved the minutes to the previous meeting.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- West Lot Parking lot Project
  - Eighty (80%) percent of paver block has been laid along the first section.
  - No updates to report regarding landscape bids.

- 300 Dock Re-Decking Project
  - Approximately fifty (50’) feet left to install; weather permitting, should be completed by end of week.

- Winter projects are ninety (90%) percent completed; began painting trailer racks today.

- Tour boat is scheduled to arrive at any time; the kayak program should be operational by Memorial Day.

REPORT FROM ASSISTANT HARBORMASTER

Assistant Harbormaster of Administration Mary Ann Pawlicke reported on the following;

- Reviewed the 2019 New Customer listing indicating a total of seventy-four (74) to date.
COMMITTEE REPORTS

1. On behalf of the Budget and Financial Oversight Committee, Aaron Garrett reviewed the bills to be paid. Upon motion made by Aaron Garrett, seconded by Dan Messina, the board unanimously approved all bills to be paid.

2. On behalf of the Claims and Insurance Committee, John Haynes had nothing to report.

3. On behalf of the Port Operations, Personnel and Marina Policy Committee, Sam Ferguson had nothing to report.

4. On behalf of the Boater Communications and Special Events Committee, Dan Messina reported that the first of three tournaments, Buffalo Bill, is scheduled for the upcoming weekend.

5. On behalf of the Master Planning and Special Projects Committee, Bruce Manner reported on the following:

   • Edgewater Resources has forwarded a preliminary proposal for the electrical updates (ESD) that include:
     - Electrical systems review site visit
     - Engineering & product research
     - Bid documents
     - Construction administration

   • Sprague Pointe Bathhouse
     - Roger Protraz of dh2w Inc. has finalized requests and will submit to the State for ADA compliance.

6. On behalf of the Advertising and Public Relations Committee, Agnes Meer had nothing to report.

REPORT FROM ATTORNEY

Attorney Joe Zaknoen reported on the following:

- Abandoned Boat Auction
  - Once the auction has concluded separate Small Claims will be filed against the original owner for the balance of their account.

OLD BUSINESS

Per the Board’s inquiry, Harbormaster Frame informed them that Freedom Boat Club has leased four (4) 30-ft. slips this season, all located on the 100 Dock West. Mr. Johns also stated the club had their Open House in St. Joe last weekend.

Mr. Johns would like a letter to go out to all previous slip holders and transient boaters, informing them of the various updates throughout the marina and park. (Submit copy of letter for review)

Mrs. Meer has been unsuccessful in getting a definite answer in regard to organizing a cardboard boat race for this season.

In reference to the Marquette Rowing Team; no decision has been made for a new coach. Currently there is no equipment remaining at Sprague Pointe.
NEW BUSINESS

There was no new business to be discussed during this meeting.

ADJOURNMENT

Upon motion made by John Haynes, seconded by Aaron Garrett, the board adjourned the meeting at 5:28 p.m.

Accepted by: ____________________   Respectfully submitted, _________________________
               Tim Frame, Harbormaster                                           John Haynes, Board Secretary

Approved On: ________________________

By: ________________________________
             Sam Ferguson, Board President

There were no attachments to these minutes.
Minutes prepared by Kristen N. Winkelstern