Michigan City Community Enrichment Corporation  
Mayor’s Conference Room, City Hall  
Regular Meeting May 8, 2019

Call to Order: The meeting was called to order by President George Kazmierczak at 5:00 p.m.

Roll Call: Present — President George Kazmierczak, Vice President Jo Ann Engquist, Brett Cox, Chris Carter, Connie Anderson and Sue Webster. Absent were Secretary/Treasurer Steve Janus, Jack Van Etten, and David McCray. Also in attendance was Board Attorney Mary Lake. A quorum was reached.

Approval of Minutes: Neither the Minutes for the March 13th or the April 12th Board Meetings which had been previously distributed to the Board Members could be approved since we didn’t have enough Board Members who were present at those meetings and present at tonight’s Board Meeting to approve them. A motion was made by Jo Ann Engquist to table the Minutes until the next meeting. Seconded by Chris Carter. Approved.

Financial Statement: President George Kazmierczak presented the Harbour Trust April Statement of Account. Beginning balance was $36,479.24. Disbursements included $240.00 for Administrative Assistant Susan Webster and a payment of $10.81 reimbursed to Susan Webster for printing costs at The Beacher. An Invoice for The Blue Chip Casino, LLC was paid in the amount of $3,738.52 for our Awards Banquet held March 27th. The Administrative Expenses for Harbour Trust for the month of March was $10.00. Total disbursements were $3,999.33. Investment Income totaled $1,075.46, Investment Change was 0.00. Ending balance was $33,555.37. Motion to accept the Financial Statement was made by Sue Webster and seconded by Connie Anderson. All in favor. Accepted as presented. Also mentioned was that the three Board Officers need to sign paperwork authorizing their signatures at Harbour Trust if they have not done so. The Board Members also discussed inviting Harbour Trust to attend our July Board Meeting for a presentation and then have a follow up update at our February 2020 Board Meeting. We would like for this to be ongoing yearly. Susan Webster moved for Steve Janus to contact Harbour Trust, seconded by Connie Anderson. George Kazmierczak will request that Steve contact them.
Claims: One claim was presented for payment. The Invoice for Administrative Assistant Susan Webster for $140.00 was presented for payment. Bret Cox moved to pay, seconded by Jo Ann Engquist, Susan Webster abstained, motion passed.

Attorney Update: Attorney Lake stated that Rowley Bushue contacted the IRS regarding the penalty to the IRS but no response has been received.

Attorney Lake sent letters to organizations regarding their March Quarterly Reports. Trinity Episcopal Food Pantry needs to refund the balance $390.80 of their grant award which was not spent. The Young People’s Theater Company had a balance of less than $100.00 so they can keep that portion of their grant award and use it towards the project at another time. The Friends of Barker Civic Center will be sent a letter requesting the return of their $2,000.00 grant award which was spent outside the boundaries of their Grant Application. The Salvation Army was discussed regarding the spending of their grant awards. A motion was made by Connie Anderson instructing Attorney Lake to send the Salvation Army a letter clarifying their spending. Seconded by Chris Carter, all in favor. Motion passes.

New Business: Susan Webster prepared a Resolution thanking Ron Miller our Past President for his excellent work on behalf of the MCCEC. Copies were presented to the Board Members and the Board discussed the changes needed. Attorney Lake will make the changes and after Board approval President George Kazmierczak will present the Resolution at a future City Council Meeting.

Board Member David McCray sent an email to Administrative Assistant Susan Webster on May 8th stating he would not be in attendance at this Board Meeting. Susan forwarded the email to President George Kazmierczak. This was the 4th consecutive meeting David has missed due to his work schedule. The Board discussed what to do regarding this situation since it is making it difficult to even approve Minutes with Board Members absent. Chris Carter moved to carry this discussion over to our June Meeting, seconded by Connie Anderson. Approved. Susan Webster will contact David McCray and ask him what his future plans are regarding his attendance and member of our MCCEC Board.

Old Business: The only Quarterly Report discussed was the Pines Fire Department $2,000.00 grant award which is already spent.
Board Comments: George Kazmierczak informed the Board about the Barker Middle School STEM program at Ames Field on May 17th. Amy Hamann is the director of the program and receives a grant from us almost every year for her programs at the school.

Jo Ann Engquist provided the Board with a flyer regarding a program on May 11th presented by the LaPorte County League of Women Voters and the Better Government Study Group regarding Indiana’s Open Door and Freedom of Access Laws.

Susan Webster invited any Board Member interested to attend the NCCAA Annual Meeting on May 29th at noon at the Westside Smrt Neighborhood Center. We awarded the North Central Community Action Agency three grants in this grant cycle.

Next Board Meeting: Wednesday, June 12th, 2019 at 5:00 pm.

Adjournment: Motion made by Chris Carter to adjourn meeting at 6:08 pm, seconded by Connie Anderson, all in favor.