TIME & PLACE

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

ATTENDANCE

Board President Sam Ferguson presided. Board members in attendance included Aaron Garrett, John Haynes, Sam Johns, Bruce Manner, Agnes Meer and Dan Messina. Harbormaster Tim Frame was in attendance along with Attorney Joe Zaknoen.

Assistant Harbormaster of Administration Mary Ann Pawlicke was unable to attend this meeting.

GUESTS

Guests in attendance included Mike Cooper (Jr. Sail).

Mr. Cooper informed the board that the MCYC Sailing School conducted a safety class that the Coast Guard presided over and was well attended; he explained that it qualifies teenagers to manage a sailing vessel and receive certification prior to operating.

MINUTES

Upon motion made by Bruce Manner, seconded by Aaron Garrett, the board unanimously approved the minutes to the previous meeting.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- West Lot Parking lot Project
  - Work proceeding; no updates to report. Should be completed within a couple weeks.

- 300 Dock Re-Decking Project has been completed.

- Submitted a letter for review that was mailed to former transient boaters and slip holders informing them of marina updates and an invitation to return.

- Reviewed the status of the abandoned boat auction which ran from April 15th thru the 24th in which two (2) out of the four (4) boats were bid on and awarded.

- Tour boat is scheduled to arrive at any time; the kayak program should be operational by Memorial Day. Mr. Messina suggested we invite Mr. Tieri to a future meeting to discuss his touring schedule, pricing and details of the kayak program.
• Winter Projects: Ice machines completed; still completing work to barge.

• Dockside Cafe Base Camp should be open weekends soon.

• Electrical Shock Drowning (ESP) Project
  o Edgewater Resources Looked at our boxes and dropped off a sample box.
  o Checking with Engineers to decide if it would be more expedient to replace an entire box or retro-fit the existing equipment with the GFI equipment.

COMMITTEE REPORTS

1. On behalf of the Budget and Financial Oversight Committee, Aaron Garrett reviewed the bills to be paid.

Upon motion made by Aaron Garrett, seconded by Dan Messina, the board unanimously approved all bills to be paid.

2. On behalf of the Claims and Insurance Committee, John Haynes had nothing to report.

3. On behalf of the Port Operations, Personnel and Marina Policy Committee, Sam Ferguson had nothing to report.

4. On behalf of the Boater Communications and Special Events Committee, Dan Messina reported on the status of the fishing tournaments; Buffalo Bill & Pro Am were unfortunately cancelled due to weather. Co-Ho Classic was held as scheduled and although well attended, the numbers were down from previous seasons with approximately 20% being local boaters.
  • Also commented on the 300 Dock re-decking stating how well it appears and that there is no cause for slippage when wet.

5. On behalf of the Master Planning and Special Projects Committee, Bruce Manner reported on the following:

  • Great Lakes Grand Prix
    o Lease Agreement has been approved by the Park Board
    o Thursday, August 1st thru Sunday, August 4th
    o Two (2) days of racing
    o Jet-ski racing to be added this year.

  • Food Truck Festival
    o Lease Agreement approved by Park Board
    o Saturday & Sunday, May 25th & 26th
    o Twenty (20) trucks to be located in Fedders Alley

  • Workshop to be conducted by the City Council for non-smoking parks, playgrounds and beach within the City limits.

  • Sunset Grill re-opens on May 22nd for the season.

  • May 11th & 12th, parking stickers will be needed to enter the park.

  • Sprague Pointe Bathhouse
    o Bids were to have been presented by 1 o’clock p.m. today; as none were submitted the process will be extended until May 20th.
    o Roger Protraz of dh2w Inc. will be soliciting additional companies to place their bids.
• Re-Decking Project
  o Per Harbormaster Frame: Should we decide to do another dock or combination of docks next season, note that due to the timing of ordering the wood decking, we would need to initiate the bid process now or early summer to have material available by early spring 2020.
  o Next step is for the Committee to decide which dock to do next, then have Edgewater Resources put together a cost estimate.

6. On behalf of the Advertising and Public Relations Committee, Agnes Meer had nothing to report.

REPORT FROM ATTORNEY

Attorney Joe Zaknoen reported on the following:

• Abandoned Boat Auction
  o Reviewed status of abandoned boats.
  o Had an issue with one of the successful bidders who ran into a problem at the BMV when attempting to transfer title. However, it does appear that statutes were followed correctly on our end, received an updated affidavit.
  o Proposed to put together a memorandum of what it would cost to move forward in terms of filing small claims as one of the accounts is from Michigan and one is from Illinois. This would involve filing judgements in those states and pursue the claims through their courts.
    ▪ Due to the amount of each claim, this may not be cost effective; will review during an executive session.
    ▪ Statute of limitations on a claim is initially ten (10) years and can be renewed for an additional 10; after twenty (20) years the claim is released unless bankruptcy is filed.

OLD BUSINESS

There was no old business to discuss during this meeting.

NEW BUSINESS

Mr. Johns informed the board that the staff had refurbished the outside racks, repaired and painted them to be utilized as racks for trailer storage, and has effectively given Trail Creek Marina forty-eight (48) new parking spaces.

ADJOURNMENT

Upon motion made by John Haynes, seconded by Aaron Garrett, the board adjourned the meeting at 5:42 p.m.

Accepted by: ____________________  Respectfully submitted, _________________________
     Tim Frame, Harbormaster                                               John Haynes, Board Secretary

Approved On: _________________________

By: ________________________________
     Sam Ferguson, Board President

There were no attachments to these minutes.
Minutes prepared by Kristen N. Winkelstern