The meeting was called to order at 4:00 P.M. in the Administration Building, 1100 E. Eighth Street, by President Garry L. Mitchell Sr.

Commissioners present for the meeting were Garry L. Mitchell Sr., Charles G. Peller, Holt L. Edinger, Tim Smith, and Frank R. Harris.

Staff present for the meeting were:
- Michael P. Kuss, General Manager
- Scott Kistler, Financial Manager
- Rachel McCline, Receptionist/Dispatcher
- John Gorczyca, District Engineer
- James B. Meyer, Legal Counsel

Also present for the meeting were:
- John Doyle, John A. Doyle & Associates
- Andre Steele, ALCO TV

Minutes

Mr. Peller made a motion to approve the April 24, 2019 Regular Meeting Minutes as submitted — seconded by Mr. Edinger. There being no question or comment on the matter, the motion carried 5 – 0 in favor.

Public Comment

None

Mr. Kuss recommended Board approval to allow the Sanitary District to hire up to 4 college interns for the months of June, July and a couple of weeks in August of this year. Mr. Kuss noted that the interns would be considered seasonal staff.

Mr. Peller made such a motion — seconded by Mr. Edinger. There being no further question or comment on the matter, the motion carried 5 – 0 in favor.

Mr. Kuss announced that the Sanitary District of Michigan City received the 2018 Municipal Award for Partners for Clean Air.

Regarding Partners for Pollution Prevention, Mr. Kuss advised that the Sanitary District submitted an abstract to present at the annual conference in September 2019.

Mr. Kuss reported that the Sanitary District Staff did an excellent job managing the storm water during the April/May extreme wet weather.
Financial Report

As of April 30, 2019
Operating Fund: $505,709.99
Improvement Fund: $841,634.76
Vehicle Replacement Fund: $99,161.73
Equipment Replacement Fund: $705,707.56
Indiana Springs Project Fund: $4,085.06
Whippoorwill Project Fund: $381.24
SRF Debt Reserve Fund: $490,574.49
SRF Bond & Interest Fund: $129,170.10
Storm Water Fund: $352,442.56
Refuse Fund: $674,304.51
Special Revenue Fund: $3,708.95
Levy Excess Fund: $8,522.14
Rainy Day Fund: $81,307.78
Karwick Remediation Fund: $2,556,338.27

The Board thanked Mr. Kistler for his report.

Safety Report

Mr. Kuss advised that there were no recordable injuries in April 2019.

John A. Doyle & Associates

Mr. Doyle advised that the 5th Street Alley Sanitary Sewer Project is complete. Manhole tests were conducted a few weeks ago and the new sewers appear to be functioning properly.

Attorney Meyer advised that a Certificate of Final Completion needs to be established and signed by Woodruff & Sons Inc., John A. Doyle & Associates and the Sanitary District for Board approval.

Mr. Doyle submitted a Pay Request for inspection and project management in the amount of $3,301.50 and recommended approval of the same.

Mr. Harris made such a motion – seconded by Mr. Peller. There being no question or comment on the matter, the motion carried 5 – 0 in favor.

Regarding the Elk Street & Jackson Street Stormwater Green Infrastructure, Mr. Doyle reported that the asphalt pavement surface is not in place and the street storm drainage structure inverts are not poured.
Mr. Doyle submitted a Pay Request from D & M Excavating, Inc. for their services on this project in the amount of $51,722.00 and recommended approval of the same.

Mr. Kuss requested a Certificate of Final Completion for this project. Mr. Doyle understood.

Mr. Peller made such a motion – seconded by Mr. Harris. There being no question or comment on the matter, the motion carried 5 – 0 in favor.

**MCSA Projects**

Mr. Kuss submitted the Sanitary District's Energy Savings Report handout to the Board.

Capacitor Installation – Projected for late July, or early August 2019.

Transformer and Electrical Cable Evaluation – Mr. Kuss noted that the Cable Evaluation has been postponed due to the cost.

Regarding the **Cheney Run Storm Water Project**, Mr. Kuss reported that the Sanitary District submitted permit applications to Indiana Department of Environmental Management (IDEM) and the United States Army Corp of Engineers (USACE).

Mr. Kuss advised that **V3 Companies** submitted an **Amendment No. 1 – Professional Services Agreement** for additional survey work in the amount of $18,968.00 and recommended approval of the same.

Mr. Peller made a motion to approve Amendment No. 1 as recommended – seconded by Mr. Edinger. There being no question or comment on the matter, the motion carried 5 – 0 in favor.

Regarding the **Karwick Dumpsite/Nature Park** Mr. Kuss reported that the Notice of Award and Notice to Proceed along with Contract was sent to Woodruff & Sons, Inc.

Mr. Kuss added that the Sanitary District would like Board approval to enter into a **Construction Observation and Administration Contract with Weaver Consultants**.

Mr. Peller made such a motion – seconded by Mr. Edinger. There being no question or comment on the matter, the motion carried 5 – 0 in favor.

Regarding the **Begley/Concord Cleaners Contaminated Ground Water Plume**, Mr. Kuss advised that the Sanitary District received the 2nd round of vapor intrusion sampling results from August Mack.

Mr. Kuss submitted a Pay Request from August Mack in the amount of $35,563.86 and recommended approval of the same.
Mr. Smith made such a motion – seconded by Mr. Edinger. There being no question or comment on the matter, the motion carried 5 – 0 in favor.

Mr. Kuss noted that this invoice will be payed out of the Operations Fund and reimbursed by the Redevelopment Commission.

Mr. Kuss mentioned that the Digester Electrical/Gas Project continues to move forward.

Mr. Kuss advised that the North end Study Project has been awarded to Haas & Associates, LLC.

Mr. Kuss reported that the Storm Water Advisory Group (S.W.A.G.) continues to meet monthly.

**Pretreatment and Storm Water Inspections**

Mr. Kuss advised that the Sanitary District issued a Notice of Violation to Provision Byproducts, located at 1100 W. Barker Avenue on May 10, 2019. Mr. explained that upon inspection, waste was discharged into the parking lot. The Sanitary District intends to closely monitor this facility daily until the spill sites are cleaned up. Based on observations during this inspection, this facility warrants frequent monitoring until satisfactory conditions and spill prevention and reporting procedures are established.

Regarding the Refuse Tonnage Report, Mr. Kuss reported that the Refuse Department disposed 1,219 compact tons and 103 loose tons of waste in April 2019.

**Legal Counsel Report**

Attorney Meyer submitted a Utility Easement for Mr. and Mrs. Kick to the Board for approval.

Mr. Peller made such a motion – seconded by Mr. Harris. There being no question or comment on the matter, the motion carried 5 – 0 in favor.

Attorney Meyer submitted a General Service Agreement from Cender and Co. and recommended approval of the same.

Mr. Harris made such a motion – seconded by Mr. Peller. There being no question or comment on the matter, the motion carried 5 – 0 in favor.

Attorney Meyer submitted an SRF Service Agreement from Cender and Co. to fund the sewer project for the Town of Long Beach (TOLB). Attorney Meyer explained that a financial consultant will need to prepare the appropriate financial reports documenting that the Sanitary District has enough sources of revenues to cover the loan payment.
Mr. Smith advised that the Sanitary District shouldn't begin the mentioned sewer project in TOLB unless they sign an agreement stating that they will pay the engineering fees.

Mr. Peller noted that the Board would like to table the matter regarding the SRF Agreement from Cender and Co. indefinitely.

Mr. Harris made a motion to approve and allow Revenue & Tax Levy Claims for Payment – seconded by Mr. Edinger. There being no question or comment on the matter, the motion carried 5 – 0 in favor.

**Old Business**

None

**New Business**

None

Mr. Harris made a motion to adjourn the meeting – seconded by Mr. Peller. There being no question or comment on the matter, the motion carried 5 – 0 in favor.

Next Regular Meeting of the Board of Sanitary District Commissioners – **Wednesday, June 26, 2019 – 4:00 P.M. at 1100 E. Eighth Street.**