TIME & PLACE

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

ATTENDANCE

Board President Sam Ferguson presided. Board members in attendance included Aaron Garrett, John Haynes, Sam Johns, Bruce Manner, Agnes Meer and Dan Messina. Harbormaster Tim Frame and Assistant Harbormaster of Administration Mary Ann Pawlicke were in attendance along with Attorney Joe Zaknoen.

GUESTS

Guest in attendance included Mike Cooper (Jr. Sail).

MINUTES

Upon motion made by John Haynes, seconded by Agnes Meer, the board approved the minutes to the previous meeting.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- West Parking Lot
  - Spoke with Charlie Keene at General Insurance Services (GIS) who stated that as we do not have any structures on the premise, it would not impact the MCPA policy.
  - Dirt pile relocated to Central Services
  - Landscaper has been finishing the planting.
  - Been receiving positive comments on both the parking lot and the re-decking on the 300 dock.

REPORT FROM ASSISTANT HARBORMASTER

Assistant Harbormaster of Administration Mary Ann Pawlicke reported that there were one hundred four (104) new customers this season.

- Reviewed the Occupancy / Revenue Status report.

COMMITTEE REPORTS

1. On behalf of the Budget and Financial Oversight Committee, Aaron Garrett reviewed the bills to be paid.
Upon motion made by Aaron Garrett, seconded by John Haynes, the board unanimously approved all bills to be paid.

2. On behalf of the **Claims and Insurance Committee**, John Haynes had nothing to report.

3. On behalf of the **Port Operations, Personnel and Marina Policy Committee**, Sam Ferguson had nothing to report.

4. On behalf of the **Boater Communications and Special Events Committee**, Dan Messina reported that the first Dock Representative meeting will be held on June 8th @ 10: a.m.; Mrs. Pawlicke to notify the representatives to attend.

5. On behalf of the **Master Planning and Special Projects Committee**, Bruce Manner informed the board he will be calling a meeting to discuss the SPM bathhouse along with the **ESD & re-decking projects**.

6. On behalf of the **Advertising and Public Relations Committee**, Agnes Meer reported on the following events:

   - Friday, June 7th
     - Conference for the Environment Seminar @ Blue Chip Casino
     - Complimentary lunch provided.
   - Friday, June 7th
     - 1st Friday Art walk in Uptown District
   - Saturday, June 22nd
     - Kiddie Parade Downtown Franklin Street

**REPORT FROM ATTORNEY**

Attorney Joe Zaknoen reported on the following:

- Sprague Pointe Bathhouse Project
  - Original bidding package requested a base bid with 3-alternatives.
  - Received only one (1) base bid that came in over 150K.
    - As it did not include the alternatives it denies the board the opportunity to price out the project as needed.
    - Attorney Zaknoen made a recommendation to reject the bid as non-conforming.

Upon motion made by Bruce Manner, seconded by Agnes Meer, the board unanimously rejected the base bid received from **B&DJ Associates** as non-conforming.

- Discussed collection process of the remaining abandoned vessel owners from recent auction. Mr. Johns recommended we proceed with small claims on these accounts per attorney’s advisement.

Upon motion made by Sam Johns, seconded by Aaron Garrett, the board approved moving forward with small claims on the four (4) 2019 abandoned vessel owners as presented by Attorney Zaknoen. Roll call vote was taken: six (6) ayes were accepted.

- Proposed a 'Resolution Adopting a Past Due Balance Policy'; **Resolution No. 2019-06-03.1**. The board will take it under review to include statements from the staff and table this until the next meeting.

**OLD BUSINESS**

There was no old business to discuss during this meeting.
**NEW BUSINESS**

Mr. Johns informed the board that June is *Indiana Coastal Awareness* month which is sponsored by the DNR. The *W.G. Jackson* research vessel is planning to be here for three (3) days offering free tours. As such, Mr. Johns inquired as to any affect it would have; Harbormaster Frame assured the board it was minimal as it does not generate enough traffic to warrant it being an issue to the staff.

**ADJOURNMENT**

Upon motion made by John Haynes, seconded by Agnes Meer, the board adjourned the meeting at 5:50 p.m.

Accepted by: ____________________ Respectfully submitted, _________________________
    Tim Frame, Harbormaster                John Haynes, Board Secretary

Approved On: ________________________

By: ________________________________
    Sam Ferguson, Board President

There were no attachments to these minutes.
Minutes prepared by Kristen N. Winkelstern