



A G E N D A – Amended V2

**BOARD OF PUBLIC WORKS & SAFETY**  
**Monday, April 7, 2025**

Meeting to be held at 8:30 a.m. (CST) in the  
Common Council Chambers, City Hall Building  
100 East Michigan Boulevard, Michigan City, Indiana  
and hosted by “Hybrid/ZOOM” and streaming live on  
“Access LaPorte County” Facebook page

**TO CONNECT TO ZOOM PLEASE SEE ATTACHED INSTRUCTIONS**

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**ROLL CALL**

**APPROVAL OF MINUTES**

Regular “HYBRID/ZOOM” meeting March 17, 2025.

**APPROVAL TO  
SOLICIT BIDS**

Request to solicit bids for the 2025-1 CCMG Paving Project.  
<https://tinyurl.com/mrdr9buj>

**ROAD CLOSURE FOR  
CONSTRUCTION**

The Michigan City Planning Department is requesting a road  
closure in front of 301 E Barker Ave and on the 1300 Block  
of York St. for the demolition of 301 E Barker from Monday,  
April 1<sup>st</sup> to Tuesday, April 8<sup>TH</sup>, 2025.  
<https://tinyurl.com/u5p8zys5>

## **RESOLUTION**

Resolution No. 2844 – Amending Resolution No. 2842  
Entitled “Determining that funding for certain outstanding  
Purchase Orders from 2024 should be encumbered and  
authorizing the City Controller to encumber such funds”.  
<https://tinyurl.com/mr2kb8zs>

## **SPONSORSHIP CONTRACT**

The Michigan City Special Events Department is requesting  
the approval of a Silver Sponsorship (\$5,000) with Horizon  
Bank for the 2025 event season.  
<https://tinyurl.com/2twhuw94>

## **PROPERTY ACQUISITION**

The Michigan City Parks Department is requesting the  
approval to acquire parcels for the Singing Sands Trail.  
Parcels 17, 18, 19, 20, 21, 22, 23, 27 & 29.

## **PURCHASE AGREEMENT**

The Michigan City Public Art Committee is requesting the  
approval of a purchase agreement for Janet Austin’s  
sculpture, “Water Bird” for a total amount of \$13,000.  
<https://tinyurl.com/3cfz6759>

## **MEMORANDUM OF UNDERSTANDING**

The Michigan City Public Art Committee is requesting the approval of the following sculpture MOUs:

- Hilde DeBruyne's "Tree of Life" for 2025-2027 for a total amount of \$2,000.
- Hilde DeBruyne's "Flight" for 2025-2027 for a total amount of \$2,000.
- Richard Kiebdaj's "Chrysalis" for 2025-2027 for a total amount of \$2,000.
- Lulce Achterberg's "Bedecked" for 2025-2027 for a total amount of \$2,000.
- David Skora's "Entangled" for 2025-2027 for a total amount of \$2,000.

## **REQUEST FOR SPECIAL PURCHASE**

The Michigan City Transit Department is requesting the approval of the Georgia Consent Agreement and approval to purchase two (2) new buses in the amount of \$418,290.00.

<https://tinyurl.com/3emyv886>

## **REQUEST FOR SPECIAL PURCHASE**

The Michigan City IT Department is requesting to purchase a two (2) year subscription for Software & Services with Cellebrite for the Michigan City Police Department, paid for by ARPA Funds and should not exceed \$46,000.00.

<https://tinyurl.com/4erx4fu2>

**REQUEST FOR  
SPECIAL EVENT**

Advancing Christ's Kingdom Ministries – Michigan City is requesting to host a church picnic on Sunday, August 17, 2025 from 10a.m. to 5p.m. at their church, located at 1428 E Michigan Blvd.

<https://tinyurl.com/47mw8db3>

**REQUEST FOR  
SPECIAL EVENT**

Cirque Entertainment II LLC is requesting to host a temporary acrobatic style show under a tent in the parking lot of Lighthouse Premium Outlets, 601 Wabash St., from Friday, May 2, 2025 – Monday, May 5, 2025. Friday & Monday the shows will be from 6p.m.-10:30p.m. and Saturday & Sunday the shows will be from 12p.m.-10:30p.m.

<https://tinyurl.com/y4ahuvnx>

**REQUEST FOR SPECIAL  
EVENT & VENDOR LICENSE**

Buddingpreneurs is requesting the following:

- To host pop-up events for their youth organization on the first Fridays of the month from May 2025 to October 2025 during the hours of 3p.m. to 8p.m. in the Redevelopment Commission owned lot at 7<sup>th</sup> St. & Franklin.

<https://tinyurl.com/5b8fbacs>

- A Street Vendor License to sell food during their pop-up events they will be hosting on the first Fridays of the month from May 2025 to October 2025.

<https://tinyurl.com/ycys38v5>

## **REQUEST FOR SPECIAL EVENT & ROAD CLOSURE**

Lubeznik Center for the Arts is requesting to do the following:

<https://tinyurl.com/y7sxdhhv>

- To host their annual Lubeznik Arts Festival from August 15<sup>th</sup> through 17<sup>th</sup>, 2025.
- Road Closures starting at 8 a.m. on August 15<sup>th</sup>. until August 17<sup>th</sup>, 2025 at 8 p.m.:
  - o The intersection of Washington St., north of US HWY 12.
  - o Franklin St. from the crosswalk at Water St. headed South around the curve to 2<sup>nd</sup> St, and traffic both ways between Franklin and Shoreline Brewery's driveway
  - o Artists only parking on Washington St. between 2<sup>nd</sup> St. and US HWY 12 for oversize vehicles.

## **REQUEST FOR VENDOR LICENSE**

Ron Landtroop, A Slice of Heaven, is requesting to renew his mobile food vendor license for a year from April 18, 2025 until April 17, 2026 .

<https://tinyurl.com/3exjehbe>

## **APPROVAL OF SPECIAL EVENT FORMS**

BOW Clerk Izabelle Galvin Ellis is requesting the approval of the updated Application for Amusement/Entertainment/Open Air License, updated Policy for Special Events Involving Road Closures, the newly required Emergency Action Plan (EAP) for special events, and the new Special Event Intake Form.

<https://tinyurl.com/mr3vjsnc>

**PERSONNEL**

Request to extend FMLA for a City Employee.

**PAYROLL CLAIMS DOCKET**

Payroll Docket	March 21, 2025	\$723,775.61	<a href="https://tinyurl.com/shbynjwj">https://tinyurl.com/shbynjwj</a>
Payroll Docket	April 4, 2025	\$719,940.13	<a href="https://tinyurl.com/shbynjwj">https://tinyurl.com/shbynjwj</a>
Payroll Pension Docket	April 1, 2025	\$199,805.51	<a href="https://tinyurl.com/2267ktve">https://tinyurl.com/2267ktve</a>

**CLAIMS DOCKET**

April 7, 2025

Municipal	\$4,727,157.56
CDBG	\$199,128.32
Health & Life	\$830,902.96
Special Events	\$5,975.00
Zoo Casino Agreement	\$1,222.00
Workers Comp	\$8,625.00
ARP Local Fiscal Recovery	\$11,029.33
TOTAL CLAIMS:	\$5,784,040.17

<https://tinyurl.com/wzny3dv3>

## UPDATES

Update on the Last Splash Event, hosted by Criterion Productions, that will be on September 27, 2025.  
<https://tinyurl.com/33uusdt9>

## UPDATES

Special Events Department

## UPDATES

Parks Department

## PUBLIC COMMENT

NOTE: Public Comment is limited to three (3) minutes. All comments are to be addressed to the Board President not to the individual Board members. "All comments must be germane to and within the mandate and authority of this Board."

## BOARD COMMENT

## ADJOURNMENT

  
Isabelle Galvin Ellis, BOW Clerk

# How to connect to “Hybrid Zoom”

You are invited to a Zoom webinar.

When: **April 7, 2025 at 8:30 AM** Central Time (US and Canada)

Topic: Board of Works Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81953781411?pwd=emV1QXRPT05sUEQxaXlMT1pLdDZKUT09>

Passcode: 463602

Webinar ID: 819 5378 1411

Passcode: 463602