

BOARD OF SANITARY DISTRICT COMMISSIONERS REGULAR MEETING

WEDNESDAY, JANUARY 22, 2025, 4:00 P.M. 1100 E. EIGHTH STREET

The meeting was called to order at 4:00 P.M. by Vice President Don Babcock.

Commissioners present were Don Babcock, Tim Werner, and Andrew Sperling. Linda G. Simmons and Tance Falls III were absent.

Staff present at the meeting were:

Christopher Yagelski, Business & Facilities Manager

Rhonda Anderson, Superintendent of Water Reclamation

Rachel McCline, Administrative Assistant/Secretary for the Board of Sanitary District Commissioners

Al Walus, Operations & Inspections Manager

Jewell Harris, Legal Counsel

Also present at the meeting were:

Don Przybylinski, Michigan City Common Council

John Kremke, Thate-GLE

Tyler Rose, ALCO

Nathan DeLisle, MS Consultants, Inc.

Josh Liminy, MS Consultants, Inc.

Dan Cutshaw, MS Consultants, Inc.

Tom Nagle, Robinson Engineering

Scott Meland, Michigan City Resident

Ryan Laughlin, Haas & Associates, LLC.

Election for 2025 Board of Sanitary District Commissioner Officer

Mr. Sperling made a motion to table the matter until the next regular meeting – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 3 – 0 in favor.

Minutes

Mr. Sperling made a motion to approve the December 18, 2024, Regular Meeting Minutes – seconded by Mr. Werner. There being no question or comment on the matter, the motion carried 3 – 0 in favor.

Public Comment

Michigan City Resident, Scott Meland addressed the Board regarding holding public comment until the end of each meeting. Mr. Meland advised that a neighbor has been waiting for their Christmas tree to be picked up by the Refuse department for the past three (3) weeks.

Mr. Meland asked what the procedure would be for odd items to get picked up under the new Refuse Ordinance. Mr. Babcock advised that the Board would report on the matter at the next regular meeting.

Councilman Przybylinski addressed the Board regarding the status of litigation between the Sanitary District and the Town of Long Beach. Attorney Harris advised that the matter is still pending, and depositions will proceed.

Financial Report

As of December 31, 2024:

Sanitary District Operating Fund: \$1,788,960.53

Sanitary District Tax Levy Fund: \$2,951,715.38

Indian Springs Fund: \$3,765.45

Karwick Remediation Fund: \$222,267.64

Harris Law Firm, PC

Mr. Yagelski submitted Invoice No 10682 in the amount of \$168.75, Invoice No. 10683 in the amount of \$562.50 and Invoice No. 10663 in the amount of \$5,000.00 from Harris Law Firm, PC and recommended approval of the same.

Mr. Sperling made such a motion – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 3 – 0 in favor.

Mr. Yagelski recommended Board approval of the Harris Law Firm PC monthly retainer fee for the entire year of 2025 in the amount of \$60,000.00.

Mr. Sperling made such a motion – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 3 – 0 in favor.

Christopher B. Burke, Engineering LLC

Mr. Yagelski introduced former Christopher B. Burke consultant, Al Walus, as the Sanitary District's Operations & Inspections Manager.

Mr. Walus provided the Board with a December 2024 Progress Memo. Mr. Walus advised that the Sanitary District is requesting additional on-call services from Burke in 2025 and he presented the Board with an "On-call Engineering Services Professional Services Proposal" from Christopher B. Burke, Engineering LLC. Mr. Walus explained that he anticipates Burke will bring individual Task Summary Sheet proposals to the Board for approval at the next regular meeting.

Mr. Sperling made a motion to approve the progress memo and the extension of on-call services for the year 2025 with Christopher B. Burke, Engineering LLC – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 3 – 0 in favor.

Thate-GLE/Great Lakes Engineering, Inc.

Mr. Kremke provided the Board with a status report for the Lake Avenue/Highway 12 Lift Station Project. Mr. Kremke advised that the Notice of Award and required documents have been sent to the successful bidder.

Mr. Yagelski submitted Invoice No. 8666 in the amount of \$6,605.00 and recommended approval of the same.

Mr. Werner made such a motion – seconded by Mr. Sperling. There being no question or comment on the matter, the motion carried 3 – 0 in favor.

Michigan City Annex Area Sanitary Sewer Extension Project (MCASE)

Mr. Yagelski submitted a Notice of Approval and an Authorization for Construction Permit for the MCASE project. There was no Board action on this matter.

MS Consultants, Inc.

Mr. Cutshaw provided the Board with a brief update regarding the Wastewater Treatment Plant Capital Improvements & Preliminary Engineering Report. Mr. Cutshaw advised that there is no change in the schedule of this project at this time.

V3 Companies

Mr. Walus provided the Board with the Cheney Run Stormwater Treatment Area Year 4 Monitoring Report. Mr. Walus advised that the site is currently not meeting the permit requirements for shrub survivorship. V3 Companies recommends supplemental planting in the spring of 2025 to replant back to 100% of the shrubs installed. V3 Companies provided a list of supplemental planting recommendations in the report.

MCSAN Staff Monthly Reports

Mrs. Anderson gave a brief report on the activities in the Wastewater Treatment Plant. For the month of December, 178 million gallons of raw sewage were treated and there were no effluent limit violations.

Mrs. Anderson reported that there was an unannounced inspection by the Indiana Department of Environmental Management (IDEM). Per the Inspection Summary Letter, there were no major operational problems observed during the inspection.

Mrs. Anderson reported that she was approved as the Signatory for regulatory reports.

Mr. Yagelski reported that the Refuse department will have delayed services due to the cold temperatures. Mr. Yagelski added that there will be pick up service on Saturday, January 25, 2025.

Mr. Yagelski advised that the Refuse department is addressing several Michigan City apartment complexes, giving them by March 1, 2025, to obtain contracts for their own dumpsters.

Approve & Allow Revenue & Tax Levy Claims for Payment

Mr. Werner made a motion to approve and allow Revenue & Tax Levy Claims for Payment – seconded by Mr. Sperling. There being no further question or comment on the matter, the motion carried 3 – 0 in favor.

Old Business

Mr. Walus provided the Board with drafted copies of the Stormwater Management Regulations and the Stormwater Technical Standards Manual. Mr. Walus noted that he plans to work with Councilman Przybylinski to schedule a Public Workshop.

Attorney Harris recommended that the Sanitary District perform a recodification every ten (10) years. Attorney Harris advised that he would prepare a Resolution to be submitted to the Clerk's office before an Ordinance is adopted by the City Common Council.

Mr. Werner made a motion to approve the Stormwater Management Regulations, and the Stormwater technical Standards Manual as presented – seconded by Mr. Sperling. There being no further question or comment on the matter, the motion carried 3 – 0 in favor.

Mr. Walus advised that he prepared a drafted fee structure for the Stormwater Permit Requirements and Procedures section of the Stormwater Management Regulations.

Attorney Harris recommended a corresponding resolution that will establish a fund for the fees.

Mr. Yagelski recommended that the matter be tabled until Attorney Harris reviewed the drafted fee structure, and a resolution is passed to establish a fund.

New Business

Mrs. Anderson drafted an Amendment to the Personnel Policies Handbook that would change the Wastewater Treatment Plant Operator's shift from 8 hours to 12 hours.

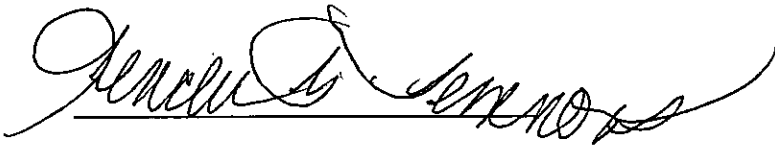
Mrs. Anderson noted that Section 3.17.7 of the Handbook states that in lieu of paying Operators shift differential, Operators will be paid an additional \$0.25 per hour for all hours worked.

Mrs. Anderson then recommended approval of the same.

Mr. Werner made such a motion – seconded by Mr. Sperling. There being no further question or comment on the matter, the motion carried 3 – 0 in favor.

Mr. Sperling made a motion to adjourn the meeting at 5:18 P.M. – seconded by Mr. Werner. There being no question or comment on the matter, the motion carried 3 – 0 in favor.

Next Board of Sanitary District Commissioners Regular Meeting – February 26, 2025, at 1100 E. Eighth Street, Michigan City, IN 46360 at 4:00 P.M. Local Time.

A handwritten signature in black ink, appearing to read "Linda G. Simmons", written over a horizontal line.

Linda G. Simmons, President