

MICHIGAN CITY PORT AUTHORITY
Board of Directors Meeting Minutes

February 24, 2025

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. by President Socrates Gray in the Port Authority board room.

ATTENDANCE

President Socrates Gray presided. Board members in attendance included Chris Cipares, Bruce Manner, Dan Messina and Kim Sliwa. Absent members were Sam Ferguson and John Haynes. Harbormaster Tim Frame, Assistant Harbormaster Mary Ann Pawlicke and Attorney Joe Zaknoen were also in attendance for the meeting.

GUESTS IN ATTENDANCE

Scott Kingpan, South Shore Sailing School; Tim Glidden, MC Parks & Recreation Board Liaison

MINUTES

- Motion by Kim Sliwa, seconded by Bruce Manner to approve the minutes of the February 10, 2025 meeting. Motion passed unanimously.

COMMENTS FROM THE PUBLIC

- There were no comments from the public.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- Edgewater Resources is working on the Trail Creek dredging permit.
- Winter projects continue to be completed and include new flooring in maintenance building office, repainting bathroom stall dividers in the various bathrooms, repairs on the small barge at the Trail Creek marina.

REPORT FROM ASSISTANT HARBORMASTER OF ADMINISTRATION

- Mary Ann Pawlicke reported that the final installment of 2025 slip lease invoices were submitted, and payments are being received.
- Office staff reviewed the 35' and 40' slip availability based upon returning boaters. Available slips are now ready to begin placing boats wanting to lease for the 2025 season.

COMMITTEE REPORTS

Budget and Financial Oversight Committee

- President Socrates Gray reviewed the Claims Docket prepared for February 24, 2025.

Port Authority	\$	\$26,290.35
Capital	\$	0.00
Total	\$	\$26,290.35

- Motion made by Dan Messina, seconded by Chris Cipares to pay all bills as presented. Motion passed unanimously.
- Motion made by Kim Sliwa, 2nd by Chris Cipares to transfer \$414,000.00 from the operating fund to the capital improvement fund with the intention of securing these monies in a certificate of deposit. Motion approved unanimously.

Claims and Insurance Committee

- There was no report from the committee at this time.

Port Operations & Personnel & Marina Policy

- Socrates reported that several applications have been received for seasonal positions. Many previous season employees are planning on returning.

Boater Communications and Special Events Committee

- There was no report from the committee at this time.

Master Planning and Special Projects Committee

- There was no report from the committee at this time.

Advertising and Public Relations Committee

- Chris Cipares suggested that the Board investigate the possibility of adding transient boating signage along the wall south of the Coast Guard Station. Socrates appointed Chris Cipares to chair a committee for this project with Dan Messina on the committee
- Motion by Bruce Manner, seconded by Chris Cipares to place signage topic on the Table. Motion passed unanimously.

REPORT FROM THE ATTORNEY

- Attorney Zaknoen reported that he will begin the Annual Internal Controls review and schedule interviews with staff soon.
- Mr. Zaknoen reported that Clarence Hulse at the Economic Development Commission is currently on vacation, and he will follow up with him to schedule a meeting regarding proposing an increase to the lease fee for the Yacht Club upon his return.
- He also will be working on a license agreement in connection with the 2025/26 Great Lakes Grand Prix race. A review of the license agreement in place with the MC Parks Department will be done in order to draft a similar agreement for the Port Authority.
- He reported he spoke to the new attorney for the Michigan City Yacht Club about the status of the sale of the Yacht Club Holdings group to the Michigan City Yacht Club. Progress towards getting a new lease agreement signed is stalled due to the pending sale.

NEW BUSINESS

- There was no new business to be discussed.

OLD BUSINESS

- There was no old business to be discussed.

COMMENTS FROM THE PUBLIC

- There were no comments from the public.

ADJOURNMENT

Motion by Bruce Manner, seconded by Kim Sliwa to adjourn the meeting at 5:12 p.m.

Accepted by:



Tim Frame, Harbormaster

Respectfully submitted,



Dan Messina, Board Secretary

Approved On:

3-3-2025

By:



Socrates Gray, Board President