

**MICHIGAN CITY PORT AUTHORITY
Board of Directors Meeting Minutes**

March 3, 2025

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. by President Socrates Gray in the Port Authority board room.

ATTENDANCE

President Socrates Gray presided. Board members in attendance included Chris Cipares, Bruce Manner, and Kim Sliwa. Absent members were Sam Ferguson, John Haynes, and Dan Messina. Harbormaster Tim Frame, Assistant Harbormaster Mary Ann Pawlicke and Attorney Joe Zaknoen were also in attendance for the meeting.

GUESTS IN ATTENDANCE

Dale Meyer, South Shore Sailing School; Chris Coomer, 500 Dock; Nicole Bisonette, Base Camp Restaurant; Victor Teri, Harbor Country Adventures.

MINUTES

- Motion by Kim Sliwa, seconded by Bruce Manner to approve the minutes of the February 24, 2025 meeting. Motion passed unanimously.

COMMENTS FROM THE PUBLIC

- Dale Meyer, South Shore Sailing School, reminded the board about their continued interest of the ground lease near the Yacht Club and thanked the Board for their support.
- Chris Coomer, 500 Dock, asked about the status of adding concrete in the marina. Tim Frame confirmed that the project is in the works.
- He also inquired about the Dock Meetings the Board discussed holding in the winter of 2023. Socrates Gray confirmed that any questions can be addressed to Board Member Dan Messina and the meetings were not held last season due to the lack of interest from boaters. Chris also suggested that the Port Authority consider working with the Parks Department to establish a dedicated entry to the marina parking for the boaters during the summer.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- Repairs on the small barge at the Trail Creek marina have been completed.
- Marina staff continues the Winter Project by making the anchors for the buoys and also removing the de-icers from the marina.

REPORT FROM ASSISTANT HARBORMASTER OF ADMINISTRATION

- Mary Ann Pawlicke reported that the final installment of 2025 slip payments continue to be collected by the office staff.

COMMITTEE REPORTS

Budget and Financial Oversight Committee

- Socrates reviewed the Claims Docket prepared for March 3, 2025.

Port Authority	\$	\$11,581.00
Capital	\$	0.00
Total	\$	\$11,581.00

- Motion by Chris Cipares, seconded by Bruce Manner to pay all bills as presented. Motion passed unanimously.

Claims and Insurance Committee

- There was no report from the committee at this time.

Port Operations & Personnel & Marina Policy

- Socrates Gray reported that applications continue to be received for seasonal positions.

Boater Communications and Special Events Committee

- There was no report from the committee at this time.

Master Planning and Special Projects Committee

- There was no report from the committee at this time.

Advertising and Public Relations Committee

- There was no report from the committee at this time.

REPORT FROM THE ATTORNEY

- Attorney Zaknoen reported that the 2024 Internal Controls Audit was complete. Findings are that the Internal Controls policy is working as intended. The State Board of Accounts review indicated no material losses or issues with the Audit.
- Only one proposal was received for the Base Camp Restaurant lease for the 2025 season by Nicole Bisonette. Motion by Bruce Manner, seconded by Chris Cipares to approve the bid subject to attorney review. Motion passed unanimously.
- Mr. Zaknoen also spoke to our insurance carrier to confirm that the Boat Race carries adequate coverage in the event one of the boats being launched or removed from the marina is damaged.

NEW BUSINESS

- There was no new business to be discussed.

OLD BUSINESS

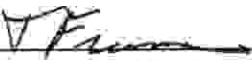
- There was no old business to be discussed.

COMMENTS FROM THE PUBLIC


- Nicole Bisonette advised the Board that some of the equipment listed as property of the building on the lease is not in the building and she does not need it for operations.
- Victor Teri inquired on the status of the ground lease by the Yacht Club and the attorney confirmed that nothing new has transpired since the last meeting.

ADJOURNMENT

Motion Kim Sliwa, seconded by Bruce Manner to adjourn the meeting at 5:24 p.m..

Accepted by: 
Tim Frame, Harbormaster

Respectfully submitted, 
Dan Messina, Board Secretary

Approved On: 3-17-25
By: 
Socrates Gray, Board President