

BOARD OF SANITARY DISTRICT COMMISSIONERS REGULAR MEETING

WEDNESDAY, APRIL 23, 2025, 4:00 P.M. 1100 E. EIGHTH STREET

The meeting was called to order at 4:10 P.M. by President Don Babcock

Commissioners present were Don Babcock, Andrew Sperling, Tim Werner, Tance Falls, and Tina Mahone.

Staff present at the meeting were:

Rhonda Anderson, Superintendent of Water Reclamation

Rachel McCline, Administrative Assistant/Secretary for the Board of Sanitary District Commissioners

Al Walus, Operations & Inspections Manager

Wendy Vachet, Director of Public Works

Joshua Barnett, Inspection & Safety Foreman

Christopher Carter, Refuse Superintendent

Jewel Harris, Legal Counsel

Also present at the meeting were:

Dan Cutshaw, MS Consultants, Inc.

Gianna Galante, Department of Public Works

Ron Smith, REL

Dennis Gooch, Michigan City Resident

John Kremke, Schneider Geomatics

Minutes

Mr. Sperling made a motion to approve the March 26, 2025 – Executive Session Minutes as presented – seconded by Mr. Werner. There being no question or comment on the matter, the motion carried 5 – 0 in favor.

Mr. Sperling made a motion to approve the March 26, 2025 – Regular Meeting Minutes as presented – seconded by Mrs. Mahone. There being no question or comment on the matter, the motion carried 5 – 0 in favor.

Mr. Babcock certified that an executive session was held before this meeting and that there was nothing discussed outside of the information posted in the advertisement for the session.

Public Comment

None

Financial Report

As of April 21, 2025

Sanitary District Operating Fund: \$1,836,644.46

Sanitary District Tax Levy Fund: \$1,927,481.04

Harris Law Firm PC

Mrs. Anderson submitted Invoice No. 10943 in the amount of \$1,732.50, Invoice No. 10944 in the amount of \$420.75 and Invoice No. 10945 in the amount of \$1,000.00 from Harris Law Firm PC and recommended approval of the same.

Mr. Sperling made such a motion – seconded by Mr. Falls. There being no further question or comment on the matter, the motion carried 5 – 0 in favor.

Christopher B. Burke Engineering, LLC

Mrs. Anderson provided the Board with a February/March 2025 Progress Report. Mrs. Anderson submitted Invoice No. 37916 in the amount of \$8,832.69 from Christopher B. Burke Engineering, LLC and recommended approval of the same.

Mr. Sperling made such a motion – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 5 – 0 in favor.

MS Consultants, Inc.

Mr. Cutshaw reported that the Sanitary District successfully applied for consideration to receive a State Revolving Fund (SRF) Loan.

Regarding the Rate Study with Baker Tilly, Mr. Cutshaw advised that the Sanitary District has provided everything needed to present preliminary numbers.

Mr. Cutshaw advised that he is creating a PowerPoint presentation that will identify why the Sanitary District needs to be rehabilitated.

Attorney Harris recommended that the above-mentioned presentation be brought before the City Common Council in a Workshop format.

Mrs. Anderson submitted Invoice No. 61-04G30-00-6 in the amount of \$58,200.00 from MS Consultants, Inc. and recommended approval of the same.

Mr. Werner made such a motion - seconded by Mr. Sperling. There being no question or comment on the matter, the motion carried 5 – 0 in favor.

Schneider Geomatics

Mr. Kremke provided the Board with a project status report for the Lake Avenue/U.S. Highway 12 Lift Station Project. Mr. Kremke noted that a pre-construction meeting is being scheduled for the end of April.

Mrs. Anderson submitted Invoice No. 195983 from Schneider Geomatics in the amount of \$6,415.00 and recommended approval of the same.

Mr. Sperling made such a motion – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 5 – 0 in favor.

Mr. Kremke provided the Board with a project status report for the Michigan City Annexed Area Sewer Extension Project (MCASE). Mr. Kremke presented Change Order No. 1 From Rieth-Riley Construction Company, Inc., that results in an overall decrease in the contract price of \$10,216.00. The Work specified in the Change Order is not expected to affect the projected time for substantial completion.

Mr. Sperling made a motion to accept Change Order No. 1 as presented – seconded by Mr. Falls. There being no further question or comment on the matter, the motion carried 5 – 0 in favor.

Mrs. Anderson submitted Invoice No. 195949 from Schneider Geomatics in the amount of \$8,610.00 and recommended approval of the same.

Mr. Werner made such a motion – seconded by Mr. Sperling. There being no further question or comment on the matter, the motion carried 5 – 0 in favor.

Mr. Kremke submitted Invoice No. 3620457-1 from Rieth-Riley in the amount of \$156,620.25. Mrs. Anderson recommended approval of the same.

Mr. Sperling made such a motion – seconded by Mr. Falls. There being no further question or comment on the matter, the motion carried 5 – 0 in favor.

Mr. Kremke advised that the Birch Tree Farms Drainage Study is near conceptual completion. Mrs. Anderson submitted Invoice No. 195986 from Schneider Geomatics in the amount of \$3,517.50 and recommended approval of the same.

Mr. Werner made such a motion – seconded by Mrs. Mahone. There being no further question or comment on the matter, the motion carried 5 – 0 in favor.

MCSAN Project Updates

Mr. Walus provided the Board with a quote tabulation for the White Oak Drive Emergency Street Repair. Mr. Walus advised that the lowest responsive quoter was NWI Asphalt in the amount of \$4,660.00. Mr. Yagelski approved the project and a Notice to Proceed was issued.

Mr. Walus provided the Board with a Municipal Separate Storm Sewer System (MS4) update. The Indiana Department of Environmental Management (IDEM) confirmed that the Sanitary District had no deficiencies. Mr. Walus noted that future MS4 updates will be provided to the Board and the City Common Council as the calendar year of 2025 progresses.

Mr. Walus updated the Board on progress with the SL-Rat used for regular sewer inspections. It was noted that the Collection Systems department inspected 42,101 feet of Sewer in March 2025.

Mrs. Anderson provided the Board with the Sanitary District monthly staff reports.

Approve & Allow Revenue & Tax Levy Claims for Payment

Mr. Sperling made a motion to approve and allow Revenue & Tax Levy claims for payment – seconded by Mrs. Mahone. There being no further question or comment on the matter, the motion carried 5 – 0 in favor.

Old Business

Mr. Barnett addressed the Board regarding the selling of surplus video equipment and Vac Truck in the Collection Systems department. The Sanitary District would like to ask for sealed bids for the purchase of the equipment mentioned. The bids will be due at the Board's May 28, 2025, regular meeting.

Mr. Sperling made a motion to authorize the Sanitary District to utilize GovDeals.com to sell the surplus equipment and Vac Truck and move to sealed bids if GovDeals.com is not successful – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 5 – 0 in favor.

New Business

Mrs. Anderson provided the Board with a contract between the Sanitary District and Republic Services, Inc. for the treatment and disposal of leachate materials from Forest Lawn Landfill and recommended approval of the same.

Mr. Werner made such a motion – seconded by Mr. Falls. There being no further question or comment on the matter, the motion carried 5 – 0 in favor.

Mrs. Anderson submitted a Change Order Request submitted by G.E. Marshall, Inc. on Friday, April 18, 2025. Specifically, the field to which the Sanitary District sludge is to be applied is ten (10) miles further away than the previous field, a fact not known to the Sanitary District when quotes were initially requested. With this Change Order, the new estimate is between \$32,291.00 and \$33,867.00, about \$10,000.00 less than hauling expenses last fall.

Mr. Sperling made a motion to approve the Change Order Request as presented – seconded by Mr. Werner. There being no further question or comment on the matter the motion carried 5 – 0 in favor.

Mrs. Anderson reported that the Sanitary District hosted a Tire Amnesty Day on Saturday April 19, 2025. The event offered free tire disposal for Michigan City residents. It was noted that an estimate of 100 tires was disposed of.

Mr. Werner made a motion to adjourn the meeting at 4:51 P.M. – seconded by Mr. Falls. There being no question or comment on the matter, the motion carried 5 – 0 in favor.

Next Board of Sanitary District Commissioners Regular Meeting – **May 28, 2025, at 1100 E. Eighth Street, Michigan City, IN 46360 at 4:00 P.M. Local Time.**

A handwritten signature in blue ink, appearing to read 'Don Babcock', is written over a horizontal line.

Don Babcock, President