



AGENDA – Amended V4

BOARD OF PUBLIC WORKS & SAFETY
Monday, June 2, 2025

Meeting to be held at 8:30 a.m. (CST) in the
Common Council Chambers, City Hall Building
100 East Michigan Boulevard, Michigan City, Indiana
and hosted by “Hybrid/ZOOM” and streaming live on
“Access LaPorte County” Facebook page

TO CONNECT TO ZOOM PLEASE SEE ATTACHED INSTRUCTIONS

ROLL CALL

APPROVAL OF MINUTES

Regular “HYBRID/ZOOM” meeting on May 19, 2025.

APPROVAL OF MINUTES

Special meeting on March 31, 2025

PERSONNEL

Amendment to the Managed Transplant Program Policy.
Change of date from January 1, 2025 through December 31,
2025 to January 1, 2025 through September 30, 2025.
<https://tinyurl.com/4vn9baxc>

**MEMORANDUM OF
UNDERSTANDING**

Memorandum of Understanding between the City of
Michigan City and the Indiana Plan for Equal Employment
through August 31, 2025, and should not exceed the amount
of \$7,975.00
<https://tinyurl.com/4v8utm4x>

REQUEST TO MOVE CITY OWNED SCULPTURES

The Michigan City Public Art Committee is requesting to move City owned sculptures, “DWL” and “Pussycat”, from Westcott Park to the Northwest Corner of Franklin St. and 8th St. for higher visibility.
<https://tinyurl.com/2s4ebafc>

CHANGE OF DUTY SHIRTS

The Michigan City Fire Department is requesting the approval of two (2) change of duty shirts:

- 2025 Patriotic/ Parade shirts to be worn from July 1, 2025 through July 31, 2025.
<https://tinyurl.com/y244ehy8>
- Shirts for the Dive Team to be worn as their duty shirts from April 1, 2025 through October 31, 2025.
<https://tinyurl.com/34pr3cn6>

REQUEST FOR TRADE-IN

The Michigan City Police Department is requesting to trade-in six (6) bicycles to Bike Stop Cycling for a total amount of \$600, \$100 per bike, to obtain in-store credit to be used for the upkeep and outfitting of the Michigan City Bicycle Patrol Program.
<https://tinyurl.com/4yfb4j4f>

TRANSFER OF EQUIPMENT

The Michigan City Police Department is requesting to transfer ownership of a retrofitted trailer that can no longer function for services of MCPD to the Michigan City Parks Department for their repair and use of summer duties.
<https://tinyurl.com/msj4fujc>

**MOBILE FOOD VENDOR
LICENSE REQUEST**

BreAjah Walker, Fire Truck No. 5, is requesting the approval of a mobile food vendor license for one (1) year. Her truck will be conducting business at 1801 Franklin St.

<https://tinyurl.com/4vkmcjs7>

**REQUEST FOR PARKING
SPACE**

Dennis and Jean Guzman, 1101 Pine St., are requesting one (1) parking space at 1101 Pine St. for their tenant to Park on the street.

<https://tinyurl.com/yc735ecf>

REQUEST FOR TRAFFIC

Chad Norman, 2208 Normandy Drive, is requesting either a stop sign, yield sign or don't block business sign at the entrance of the Gas station on Cleveland Ave., just North of Pahs Road due to cars backing up on both Cleveland Ave. and Pahs Rd.

<https://tinyurl.com/yukp5xtz>

**UPDATED JOB
DESCRIPTION**

The Human Resources Department is requesting the approval of the updated job description for the Associate Planner.

<https://tinyurl.com/mtnrsyfi>

**REQUEST FOR ROAD
CLOSURES FOR SPECIAL
EVENT**

The Michigan City LaPorte County Convention & Visitors Bureau is requesting the following road closures for the Great Lakes Grand Prix Boat Races:

<https://tinyurl.com/2tn3njxf>

- Road Closure on 5th St. from Spring St. to Pine St. for Emergency vehicle Staging from August 2, 2025 at 5 a.m. to August 3, 2025 at 8 p.m.
- Road closures on Franklin St. from 4th St. to 9th St., and closures on 4th St., 6th St., 7th St. and 9th St. from Washington St. to Pine St. for the Great lakes Grand Prix Parade and Block Party from August 2, 2025 at 6 a.m. to August 3, 2025 at 6 a.m.

CONTRACT

Agreement for Professional Services between the City of Michigan City and Indiana Landmarks to provide technical and educational support for certain historic preservation activities within the City, from January 1, 2025 to December 31, 2025 in the amount not to exceed \$7,000 plus the member in Indiana Landmarks of \$35.

<https://tinyurl.com/j4z7yphw>

CHANGE ORDER

The Michigan City Department of Water Works is requesting a Change Order for the US-20 Annexation Area Water Extension Construction Bid Project in the amount of \$6,478.00, which increases the total amount of the project to \$655,465.88.

<https://tinyurl.com/e7mut5zd>

UPDATES

Building & Permits

UPDATES

Special Events Department

UPDATES

Parks Department

PAYROLL CLAIMS DOCKET

Payroll Docket	May 30, 2025	\$826,963.26	https://tinyurl.com/yvepc55f
Pension Payroll Docket	May 30, 2025	198,726.81	https://tinyurl.com/2x52w5p3

CLAIMS DOCKET

June 2, 2025

Municipal	\$709,827.58
CDBG	\$52,474.72
Health & Life	\$299,957.96
Special Events	\$2,487.38
Zoo Casino Agreement	\$0.00
Workers Comp	\$0.00
ARP Local Fiscal Recovery	\$34,046.58
TOTAL CLAIMS:	\$1,098,794.22

<https://tinyurl.com/4svkez3j>

UNFINISHED BUSINESS

CSX REPAIRS UPDATES

Updates on the repairs of CSX Woodland Ave and Buffalo St. crossings. **Tabled August 19, 2024.**

REQUEST FOR ROAD REPAIR

Councilman Don Przybylinski is requesting for the road to be repaired at 124 Willshire Ave.

Tabled January 21, 2025.

REQUEST FOR SIGNAGE

Fringe & Ink, 2703 Franklin St., is requesting to put up no Parking Signs and pavement striping on the South side of their building on Harrison St.

Tabled May 19, 2025; <https://tinyurl.com/2wkdv4cz>

REQUEST FOR STOP SIGN

Collin Kahn, 716 York St., is requesting a stop sign or a crossing button on the corner of Oak St. and Belden St. to allow children and pedestrians to cross safely.

Tabled April 21, 2025; <https://tinyurl.com/mrxvm9uv>

MOBILE FOOD VENDOR LOCATION CHANGE

Moe's Fresh Mediterranean Mobile Food Truck is requesting to change the location of his Mobile Food Truck to the Corner of Franklin and Water St.

Tabled May 19, 2025; <https://tinyurl.com/2347u32z>

PUBLIC COMMENT

NOTE: Public Comment is limited to three (3) minutes. All comments are to be addressed to the Board President not to the individual Board members. "All comments must be germane to and within the mandate and authority of this Board."

BOARD COMMENT

ADJOURNMENT


Izabelle Galvin Ellis, BOW Clerk

How to connect to "Hybrid Zoom"

You are invited to a Zoom webinar.

When: **June 2, 2025 at 8:30 AM** Central Time (US and Canada)

Topic: Board of Works Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81953781411?pwd=emV1QXRPT05sUEQxaXlMT1pLdDZKUT09>

Passcode: 463602

Webinar ID: 819 5378 1411

Passcode: 463602