

MICHIGAN CITY, INDIANA

Human Resources Department Phone: 219.873.1427 Fax: 219.873.1552 email: tgeorge@emichigancity.com

NOTICE OF SEASONAL JOB OPENINGS

The City of Michigan City seeks applicants for various Temporary/Seasonal positions.

PARKS AND RECREATION DEPARTMENT (Pay Range \$13.00 - \$20.00 Per Hour)

City Kids Day Camp Director City Kids Camp Supervisors City Kids Camp Leaders Parking Supervisors Asst. Parking Supervisors Parking Attendants Maintenance Custodian* Manit. General Laborer* Landscaping Laborer Patriot Park Laborer Volunteer Starter/Rangers Beverage Cart Server (Golf) Golf Cook/Server Golf Course Asst. Manager Golf Maintenance Laborers Golf Clerks Golf Cart Laborers Zoo Aviary Attendant Animal Health Care Mgr. Zoo Dietician

Zoo Admission Cashier Guest Services Attendant-Zoo Zoo Education Curator Zookeeper/Laborer Zoo Groundskeeper

<u>*Park Maintenance Seasonal Laborer (Location Varies)</u>: Duties include building and ground maintenance, grass mowing, trimming, sand removal, and trash pickup. Improvement projects may include painting and cleaning. At least 30 hours a week, must be willing to work flexible hours including weekends and holidays when needed. Must be 18 years of age or older.

<u>*Park Maintenance Seasonal Custodian (Location Varies)</u>: Duties include routine and regular cleaning, sanitizing, sweeping, mopping, and vacuuming of floors as well as cleaning and sanitizing restrooms at various Park buildings and comfort stations. Must be willing to work flexible hours including weekends and holidays when necessary.

CEMETERY (Pay Range \$13.00 - \$16.22 Per Hour)

Maintenance Laborers, willing to work flexible hours, including weekends/holidays. Must be 18 years of age or older.

VECTOR CONTROL (Pay Range \$13.00 - \$16.22 Per Hour)

Maintenance Laborers, willing to work flexible hours including some weekends. Must be 18 years of age or older.

PORT AUTHORITY (Pay Range \$15.00 - \$18.00 Per Hour)

Marina Maintenance, Forklift Operators, Security and Fuel Dock Attendants. Must be 18 years of age or older.

Related experience and education required for some positions. Must have ability to transact with the public and provide excellent customer service. Valid driver's license required for some positions, preemployment drug screen, and background screen performed. Must be willing to work flexible schedule, including evenings, weekends, and holidays.

Applications will be accepted from 8:00 am to 4:30 pm in the Human Resources Department, 100 E. Michigan Blvd., Michigan City, IN 46360 or available at <u>www.emichigancity.com</u>. Applications are also available on the south side of City Hall on the building's left side. Upon completion, please place your application in the secure drop box or return via email to <u>tgeorge@emichigancity.com</u> or <u>kimsliwa@emichigancity.com</u>.

The City of Michigan City is an Equal Opportunity Employer all qualified applicants will receive consideration for employment without regards to age, race, color, religion, sex, disability, national origin, sexual orientation, gender identity, or status as a protected veteran. Reasonable accommodation for persons with a known disabling condition will be considered in accordance with State and Federal Law.

City of Michigan City-City Hall- 100 East Michigan Boulevard, Michigan City, IN 46360 Phone: 219.873.1400~ web: emichigancity.com