

**Minutes of the July 10, 2025, Monthly Meeting of the
Michigan City Aviation Board of Commissioners**

Call to Order: Meeting called to order by T.Y. Okosun at 1:00 P.M.

Members Present: T.Y. Okosun, Jeff Bartlett, Kirk Hunter, Greg Poulin. **A quorum was present.**

Members Absent: None

Others Present: Jessica Ward- Airport Manager, Dave Pixey- BF&S Airport Engineering Consultant, Paul Walczak- Aircraft Owners and Pilots Association (AOPA) Airport Support Network (ASN) Volunteer

Minutes: The minutes of the June 12, 2025, regular monthly meeting, were emailed.

Motion to Approve: Kirk Hunter **Second:** Jeff Bartlett **Motion Approved.**

Reports:

Financial- Reported by Jessica Ward:

Account Balances: The airport is currently under its monthly projected budget in all budget lines except building maintenance supplies. The telephone line came back under the projected budget with the new AWOS phone service installation.

Fuel Sales: Overall, we sold 2,463.7 gallons of 100LL, 3,432.7 gallons of Jet A and 274.8 gallons of UL-94 in June. Gallons of fuel sold were up 9% and 6% in 100LL and Jet A respectively in June 2025 from June 2024. UL-94 gallons sold are currently less and have been each month compared to 2024 because Flight Saga is not using the RV12s for flight instruction this year, which used the UL-94 and is instead only using the Cessna 172, which takes avgas. Current fuel prices are \$4.84 for self-service avgas, \$4.99 for full-service avgas, \$3.99 for self- and full-service Jet A and \$6.45 for self-service UL-94.

Airport Manager Report- Reported by Jessica Ward:

- 1. Summer Airport Events:** The Beach Fly-In weekend event was fun but cut a day short due to the extreme heat index of temps over 100 degrees that weekend. On Friday night the campers went out to dinner and enjoyed sitting around a campfire, telling stories, long and short. The airport manager cooked pancakes, and baked muffins for Saturday morning breakfast here at the airport and Saturday's lunch on the grill was provided by Michigan City Aviators here at the airport. Over 25 people between the campers and airport tenants and their families came out for the lunch. It was a HOT day, but there was plenty of shade. Campers packed up on Saturday after lunch to head home with the heat index hitting near 110 degrees.

Airport Day is Sunday, July 13, from 12-4 that the public is invited to. There will be food provided by the Michigan City Aviators- a combo hot dog, chips and a water bottle for \$5 cash. There will be airplanes on the tarmac, flight simulator software on computers, coloring sheets for little ones, as well as a wooden airplane toddlers can sit in for pictures. Flight Saga and Skydive Windy City will be at the event. Skydiving will be only \$199 for a tandem jump on Sunday, regularly \$279. The Academy of Model Aeronautics (AMA) will be at the airport with model airplanes, as well as the Civil Air Patrol cadets to talk about their program. The event is free to attend just to give the community a look into the world of aviation and what the airport has to offer.

Lastly, Sunday, August 10 is the FOP's fly-in/drive-in pancake breakfast here at the airport from 7am to 1pm. The FOP has a lot of fun activities planned and they should have a flyer out for that event soon!

- 2. AWOS Phone Service Change:** The airport phone service for the AWOS has officially been switched over from AT&T to Source Point. The cost will be \$54.95 per month saving the airport over \$200 per month. The City IT director completed a self-install with the airport's AWOS tech saving installation cost.
- 3. Annual INDOT Airport Inspection:** The airport's annual INDOT Airport Inspection was June 25th. The airport passed the inspection meeting the design safety standards and landing facility requirements provided by law and expressed in INDOT regulation code 105 3-3. The State of Indiana Certificate of Approval is good for one year.

Airport Development- Reported by Paul Shaffer:

1. Improve Runway 02/20 RSA/RPZ/ RWY Extension:

- a. INDOT has sent planned CIP funding.

2. Runway Crack Sealing and Surface Coat Project:

- a. Approve an amendment request for AIP 29 "Runway 2-20 Crack Repair and Surface Treatment, Design and Construction" in the amount of \$56,277.00. **Motion:** Kirk Hunter **Second:** Jeff Bartlett **Motion Approved.**
- b. Approve amendment request for AIP30 "Runway 2-20 Crack Repair and Surface Treatment, Design and Construction" in the amount of \$5,000.00. **Motion:** Jeff Bartlett **Second:** Kirk Hunter **Motion Approved.**

3. Fuel Farm:

- a. We submitted our revised proposal to FAA to modify the IC 5-23 BOT code to follow the exact FAA CMAR. We are waiting for a response from the FAA currently.

4. Meeting with Regional Director, Northwest, for Senator Jim Banks: Paul Shaffer and Jessica Ward had a meeting here at the terminal on Tuesday, July 8, with LeAnn Angerman, the regional director, northwest, for U.S. Senator Jim Banks. Ms. Angerman was interested in hearing about the runway extension project, and current hurdles, and wanted to check out the airport and offer her assistance as needed. She took home the airport's runway extension marketing booklet, the airport's current CIP document and the state's program funding chart for the airport. The meeting ended with the airport manager giving her a tour of the airport grounds.

Old Business: None

New Business:

1. **Board Meeting Date Change:** There was discussion on changing the board meeting date to the third Thursday at 3pm due to scheduling conflicts on the second Thursday at 1pm. **Motion to Approve:** Greg Poulin **Second:** Jeff Bartlett **Motion Approved.**

Claims Docket: Amount: \$5,321.98

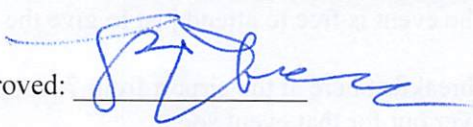
Motion to Approve: Greg Poulin **Second:** Kirk Hunter **Motion Approved.**

Correspondence: None

Public Comment: Paul Walczak thanked the airport and airport manager for helping make the Beach Fly-In Weekend event a success. Dave Pixey stated it is encouraging anytime that a Senator's representative makes a visit to an airport.

Adjournment: There being no further business, the meeting was adjourned at 1:20 pm.

Motion: Greg Poulin **Second:** Jeff Bartlett **Motion Approved.**

Minutes Approved: 

Approval Date: 8/27/25

T.Y. Okosun: BOAC President- Michigan City Municipal Airport