



Rhonda Anderson, Superintendent of Water Reclamation – ph. (219) 874-7799 – fax: (219) 874-8053
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BOARD OF COMMISSIONERS REGULAR MEETING AGENDA **ADDENDUM CANCELLED**

WEDNESDAY August 27, 2025 @ 4:00 P.M.

CONFERENCE ROOM – 1100 E. EIGHTH STREET

- 1. Call to Order**
- 2. Roll Call**
Andrew Sperling (Mayoral appointment 6/20/2024 – 6/21/2028)
Tina Mahone (Mayoral appointment 7/1/2025 – 7/1/2029)
Don Babcock (Mayoral appointment 4/23/2024 – 1/1/2027)
Tance Falls (Mayoral appointment 11/8/2024 – 11/9/2028)
Timothy Werner City Engineer – virtue of position
- 3. Approval of Minutes**
 - a. Wednesday, July 23, 2025 – Executive Session**
 - b. Wednesday, July 23, 2025 – Regular Meeting**
- 4. Opening Bids**
 - a. Utility Emergency Repairs Program 2025-2026**
 - i. Addendum No. 1**
- 5. Public Comment**
- 6. Financial Report (City Controller)**
 - a. July 2025 Cash Balances**
 - b. July 2025 Budget Performance Report**
 - c. Approve & Allow Revenue & Tax Levy Claims for Payment**
- 7. Harris Law Firm, PC**
 - a. Invoice No. 11371**
 - b. Invoice No. 11372**
 - c. Invoice No. 11373**

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- 8. Christopher B. Burke Engineering, LLC.**
 - a. July 2025 Progress Report**
 - i. Invoice No. 39434 July Wastewater Services**
 - ii. Invoice No. 39097 for June 2025 MS4 Services**
 - b. Anticipated Task Summary Sheet**
 - i. On-call MS4 Compliance Assistance – Amendment No.1 (Board Action)**
- 9. CDS Engineers, Inc.**
 - a. Pilot Study for the Primary Clarifiers**
- 10. Baker Tilly Advisory Group, LP**
 - a. Invoice No. BT3276427**
- 11. Schneider Geomatics**
 - a. Lake Avenue/Highway 12 Lift Station Project**
 - i. Project Status Report**
 - ii. Invoice No. 197081**
 - iii. H&G Underground Utilities Pay Request No. 1**
 - b. Michigan City Annexed Area Sewer Extension Project (MCASE)**
 - i. Project Status Report**
 - ii. Invoice No. 197079**
 - iii. Invoice No. 3620457-5 to Rieth Riley Construction Co., Inc. Pay Request No. 5**
 - iv. Rieth-Riley Change Order No. 3**
 - v. Work Change directive No. 4**
 - c. Birch Tree Farms Conceptual Plan**
 - i. Invoice No. 197080**
- 12. 300 N Lift Station Sewer System Project Update (Director of Public Works/Operations & Inspections Manager)**
- 13. MCSAN Staff Monthly Reports**
- 14. Old Business**
 - a. Long Beach Sewer Extension (Attorney Jewell Harris)**
- 15. New Business (Director of Public Works)**
 - a. Updated Policies and Procedures**
 - i. Attendance Control Policy (Board Action)**

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- b. New Job Description/title for Refuse Dispatcher Position (Board Action)**
 - i. Updated Staff Organizational Chart (Board Action)**
- c. Additional Professional Services Support**
 - i. Dentons – Engagement Letter – General Utility Advise (Board Action)**
- d. Website Update Proposal (Board Action)**
- e. Right of Refusal Re: Grant Funding – Refuse Trucks (Chris Carter) (Board Action)**

16. Adjournment

Next Regular Meeting September 24, 2025, 1100 E. 8th St, Michigan City, IN 46360

AGENDA SUBJECT TO CHANGE