



**Regular Meeting of the Michigan City Tree Board**  
**Wednesday June 4, 2025 at 5:30 pm Central Time.**  
**IBEW Building, ALCO**  
**Agenda**

1. Call to Order
2. Approval of Agenda
3. Roll Call
4. Approval of Minutes for prior meeting
5. Secretary Treasurer's Report and Claims
  - a) Monthly Reports to be requested:
    - General Fund #1101 and Grant Fund #4500: Budget Performance Report (including Prior Year column)
    - Donation Fund #2308: Statement of Cash Position
6. Communications
  - a) Arbor Day planning
  - b) Racheal Stenger (Urban Forestry Outreach Coordinator): 5/21 email requests Tree Stewards submit volunteer hours; 4/23/25: Webinar: Starting a Native Plant Nursery
  - c) DNR 5/19 email: Indiana Tree Species Selection Guide
  - d) DNR 5/27 email: The DNR Community & Urban Forestry program, in partnership with the Indiana Community Forestry Council, will host the 2025 Indiana Community & Urban Forestry Symposium on Dec. 9 & 10 at Switchyard Pavilion in Bloomington
7. Committee Reports
  - a) Public Relations
    - NIRPC/CommuniTree Grant: tree planting project at MC elementary schools
      - 4/28 at Marsh, 5/02 at Pine, 5/08 at Edgewood, 5/29 at Springfield

- Other Grants

b) Education & Outreach

- Farmers Market application to Farmed & Forged; first Saturday of the month 8:30 am

c) Arbor Day, Tree give-aways– follow-up: more signage, reduce order to 500?

8. City Forester's Report

9. Old Business

a) Update on IRA grant progress and inventory

b) Communitree

c) Certified Mail, response

10. New Business

a) Monthly process to inform City Hall, media of meetings. Wendy Vachet, Public Works Director at City Hall noted at April meeting we may be able to send one yearly schedule

b) Note: Annual activities list includes for June "Discuss annual budget, adjust, submit to Controller" and for July "Review budget feedback from City Council & Controller"

11. Comments--Board Members

12. Comments– Public

13. Next Meeting: July 2, 2025 at 5:30 pm, IBEW Building, ALCO

14. Adjournment