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BOARD OF COMMISSIONERS SPECIAL MEETING AGENDA **AMENDED**  
WEDNESDAY SEPTEMBER 10, 2025 @ 4:30 P.M.  
CONFERENCE ROOM – 1100 E. EIGHTH STREET

1. **Call to Order**
2. **Roll Call**  
**Andrew Sperling (Mayoral appointment 6/20/2024 – 6/21/2028)**  
**Tina Mahone (Mayoral appointment 7/1/2025 – 7/1/2029)**  
**Don Babcock (Mayoral appointment 4/23/2024 – 1/1/2027)**  
**Tance Falls (Mayoral appointment 11/8/2024 – 11/9/2028)**  
**Timothy Werner City Engineer – virtue of position**
3. **Approval of Minutes**
  - a. **Wednesday, July 23, 2025 – Executive Session**
  - b. **Wednesday, July 23, 2025 – Regular Meeting**
4. **Opening Bids**
  - a. **Utility Emergency Repairs Program 2025-2026**
    - i. **Addendum No. 1**
5. **Public Comment**
6. **Financial Report (City Controller)**
  - a. **July 2025 Cash Balances**
  - b. **July 2025 Budget Performance Report**
  - c. **Approve & Allow Revenue & Tax Levy Claims for Payment**
7. **Harris Law Firm, PC**
  - a. **Invoice No. 11371**
  - b. **Invoice No. 11372**
  - c. **Invoice No. 11373**

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8. **Christopher B. Burke Engineering, LLC.**
  - a. **July 2025 Progress Report**
    - i. **Invoice No. 39434 July Wastewater Services**
    - ii. **Invoice No. 39097 for June 2025 MS4 Services**
  - b. **Anticipated Task Summary Sheet**
    - i. **On-call MS4 Compliance Assistance – Amendment No.1 (Board Action)**
9. **CDS Engineers, Inc.**
  - a. **Pilot Study for the Primary Clarifiers**
10. **Baker Tilly Advisory Group, LP**
  - a. **Invoice No. BT3276427**
11. **Schneider Geomatics**
  - a. **Lake Avenue/Highway 12 Lift Station Project**
    - i. **Project Status Report**
    - ii. **Invoice No. 197081**
    - iii. **H&G Underground Utilities Pay Request No. 1**
  - b. **Michigan City Annexed Area Sewer Extension Project (MCASE)**
    - i. **Project Status Report**
    - ii. **Invoice No. 197079**
    - iii. **Invoice No. 3620457-5 to Rieth Riley Construction Co., Inc. Pay Request No. 5**
    - iv. **Rieth-Riley Change Order No. 3**
    - v. **Work Change directive No. 4**
  - c. **Birch Tree Farms Conceptual Plan**
    - i. **Invoice No. 197080**
12. **300 N Lift Station Sewer System Project Update (Director of Public Works/Operations & Inspections Manager)**
13. **MCSAN Staff Monthly Reports**
14. **Old Business**
  - a. **Long Beach Sewer Extension (Attorney Jewell Harris)**
15. **New Business (Director of Public Works)**
  - a. **New Job Description/title for Refuse Dispatcher Position (Board Action)**
    - i. **Updated Staff Organizational Chart (Board Action)**

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**b. Additional Professional Services Support**

**i. Dentons – Engagement Letter – General Utility Advise (Board Action)**

**c. Website Update Proposal (Board Action)**

**d. Right of Refusal Re: Grant Funding – Refuse Trucks (Chris Carter) (Board Action)**

**16. Adjournment**

**Next Regular Meeting September 24, 2025, 1100 E. 8<sup>th</sup> St, Michigan City, IN 46360**

**AGENDA SUBJECT TO CHANGE**