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The Michigan City Park and Recreation Board met in regular session on Wednesday, November 5, 2025 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Glidden, Hoffman, Labis and Mesdames. Sperling and Ward (5)

Absent: (0)

Also present were Shannon Eason, Superintendent; William Walker, Assistant Superintendent; Laura Nirenberg, Park Board Attorney; Pat Voltz, Maintenance Director; Mychal Moore, Greens Superintendent; Melissa Moore, Admin. Director; Bryant Dabney, City Council Liaison; Bruce Manner, Port Authority; Terry Greetham, Special Event Director; Eric Williams, Asst. Special Events Director; Tom Kulavik, and Drew White, ALCO TV.

- ❑ On a motion made by Mrs. Sperling, seconded by Mr. Hoffman and voted for unanimously by the Board, the Board approved the minutes of the September 17, 2025 Board meeting.
- ❑ On a motion made by Mr. Hoffman, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the minutes of the October 15, 2025 Board meeting.
- ❑ On a motion made by Mrs. Sperling, seconded by Mrs. Ward and voted for unanimously by the Board, the Board rejected bids received at the 10/15/25 meeting for the Wings of Wonder Exhibit.
- ❑ On a motion made by Mr. Labis, seconded by Mr. Hoffman and voted for unanimously by the Board, the Board approved the *Bid Packet for the Wings of Wonder Exhibit*.
- ❑ On a motion made by Mr. Hoffman, seconded by Mr. Labis and voted for unanimously by the Board, the Board approved the *Dates for 2026 Special Events*.
- ❑ On a motion made by Mr. Labis, seconded by Mr. Hoffman and voted for unanimously by the Board, the Board approved the *Special Purchase Request – Senior Boiler Repair*.

- ❑ On a motion made by Mrs. Sperling, seconded by Mr. Hoffman and voted for unanimously by the Board, the Board approved the *Temporary Equipment Storage Agreement with Sunset Grille*.
- ❑ On a motion made by Mr. Hoffman, seconded by Mrs. Ward and voted for unanimously by the Board, the Board approved the *North Pointe Pavilion Concessions Request for Proposals*.
- ❑ On a motion made by Mr. Hoffman, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the *EVP 2026 Dates*.
- ❑ On a motion made by Mr. Hoffman, seconded by Mr. Labis and voted for unanimously by the Board, the Board approved the *Full Time Administrative Director Job Description*.
- ❑ On a motion made by Mrs. Sperling, seconded by Mrs. Ward and voted for unanimously by the Board, the Board approved *Resolution No. 1075 Fund 2204.505 Maintenance Fund Transfer*.
- ❑ On a motion made by Mr. Hoffman, seconded by Mr. Labis and voted for unanimously by the Board, the Board approved *Resolution No. 1076 Fund 507.000 Concession Fund Transfer*.
- ❑ On a motion made by Mrs. Sperling, seconded by Mrs. Ward and voted for unanimously by the Board, the Board approved *Resolution No. 1077 Fund 2508.000 Golf Fund Transfer*.
- ❑ On a motion made by Mrs. Ward, seconded by Mr. Labis and voted for unanimously by the Board, the Board approved *Resolution No. 1078 Fund 2204.504 Zoo Fund Transfer*.
- ❑ On a motion made by Mrs. Sperling, seconded by Mr. Hoffman and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$46,322.65.
- ❑ On a motion made by Mrs. Sperling, seconded by Mr. Hoffman and voted for unanimously by the Board, the Board approved Payroll #20, 9/14/25 through 9/27/25, in the amount of \$99,893.06.
- ❑ On a motion made by Mrs. Sperling, seconded by Mr. Hoffman and voted for unanimously by the Board, the Board approved Payroll #21, 9/28/25 through 10/11/25, in the amount of \$92,945.46.
- ❑ On a motion made by Mrs. Sperling, seconded by Mr. Hoffman and voted for unanimously by the Board, the Board approved Payroll #22, 10/12/25 through 10/25/25, in the amount of \$89,166.44.

- On a motion made by Mrs. Sperling, seconded by Mr. Hoffman and voted for unanimously by the Board, the Board accepted donations:

○ Janet & Jim Dolph	Zoo Donation-Peacock sponsorship	\$ 50.00
○ Wix.com	Zoo Donation-Misc. online donations	\$ 489.01
○ Michiana Bird Society	Zoo Donation-Miscellaneous donation	\$12,011.12

- On a motion made by Mrs. Sperling, seconded by Mrs. Ward and voted for unanimously by the Board, the Board approved the following minor transfers:

○ Concessions Fund 2507.000		
○ Decrease account 422.031	Household Supplies	\$ 5,000.00
○ Decrease account 429.009	Misc. Merchandise	\$ 3,000.00
○ Increase account 421.005	Office Supplies	\$ 300.00
○ Increase account 429.001	Other Supplies	\$ 7,700.00

- **Golf Fund 2508.000**

○ Decrease account 422.026	Diesel	\$ 5,500.00
○ Decrease account 435.040	Water	\$15,000.00
○ Decrease account 411.013	Regular Wages	\$80,000.00
○ Decrease account 422.021	Gasoline	\$12,000.00
○ Increase account 411.014	Seasonal Wages	\$80,000.00
○ Increase account 429.001	Other Supplies	\$ 2,500.00
○ Increase account 429.007	Alcohol	\$ 3,000.00
○ Increase account 439.090	Contractual	\$12,000.00
○ Increase account 435.010	Electric	\$ 3,000.00
○ Increase account 423.021	Repair Parts	\$10,700.00
○ Increase account 423.011	Building Materials	\$ 1,300.00

- **Zoo Fund 2204.504**

○ Decrease account 423.021	Repair Parts	\$ 600.00
○ Decrease account 422.023	Tires/Tubes	\$ 40.00
○ Decrease account 432.030	Travel Expense	\$ 570.00
○ Decrease account 439.091	Education	\$ 475.00
○ Decrease account 432.020	Postage	\$ 95.00
○ Decrease account 437.020	Equipment Rental	\$ 142.00
○ Increase account 422.031	Household Supplies	\$ 640.00
○ Increase account 436.010	Repair/Maint. Building	\$ 811.00
○ Increase account 435.010	Electric	\$ 471.00

- On a motion made by Mrs. Sperling, seconded by Mrs. Ward and voted for unanimously by the Board, the Board approved payment of invoices totaling \$439.58 charged to the department's credit card.

- On a motion made by Mr. Hoffman, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:00 p.m.

William Walker, Assistant Superintendent

Diane Sperling, Park Board Secretary

Minutes prepared by William Walker