

## **November 13, 2025**

**The regular monthly meeting of the Board of Cemetery Trustees of Michigan City was called to order by President Davis Bush on November 13, 2025, at 3:00 P.M. at Swan Lake Memorial Gardens, 5700 E. Hwy 20, Michigan City, Indiana.**

### **The following members responded to roll call:**

Davis Bush	Vera Gaston
Bernadette Dimke	Cat Houchins
Renee Bauer	
Stephen Janus	Supt. Loniewski

**Minutes of October 9, 2025** –as received in person. Upon a motion to approve by Renee Bauer. Second by Cat Houchins. Motion carried.

### **Horizon Bank Financial Report – Cemetery Financial Report of October 2025.**

All Board Members present approved. Motion carried.

September 2025 and October 2025 financial report present to Cemetery Board members. Motion to approve by Cat Houchins. Second by Renee Bauer. Motion carried.

**Bills were presented for payment-** All Board members present approved.

Approval was given for payment.

**Superintendent Report:**

- **Community Activation Grant proposal submitted.**

Superintendent Loniewski has completed the application and submitted it to the mayor's office. Once the application is approved Superintendent Loniewski will be working with Reprographic Arts, Inc. on the design of the sign for the Cemetery Department.

- **Greenwood votive vase stand completed.**

Greenwood Mausoleum votive vase stand is completed. 30 brass plaques were installed and Scotty's in Michigan City, IN, will be doing the engraving. Families will be able to place flowers in the vase instead of on the flower for the niches. Superintendent Loniewski suggests selling a votive vase with engraving in the Greenwood Mausoleum Chapel for \$100.00 for a lifetime.

A motion to accept \$100.00 by Cat Houchins. Second by Bernadette Dimke.  
Motion carried.

- **Swan Lake edging project update.**

The Swan Lake edging project is complete. Superintendent Loniewski would like to give recognition to Anthony "AC" Coleman, a seasonal employee from Greenwood Cemetery, for complete edging Swan Lake Memorial Gardens.

- **On November 15th, all vases must be turned over at Swan Lake Cemetery.**  
Just a reminder for the public-November 15<sup>th</sup>, 2025, Swan Lake Memorial Gardens, all vases must be turned down. This will prevent cracking and damage.
- **Three of our five seasonal employees have been let go for the winter months.**  
Michigan City Departments implemented a new policy this year; seasonal employees can only work 6 months out of a year. 3 of our 5 seasonal employees are done for the year. The remaining 2 employees are doing leaf pickup.
- **Leaf pickups have been delayed due to unexpected snow.**  
The unexpected snow had delayed leaf pickup in the Cemetery Department. Once the snow melts, it will resume.

#### **Burials -**

**Greenwood – 4 Cremains 6 Full Burials 0 Entombment      Total 10**

**Swan Lake – 13 Cremains 10 Full Burials 1 Entombment      Total 24**

**34**

A motion to accept the Superintendent report by Cat Houchins. Second by Renee Bauer. Motion carried.

**Old Business**

none

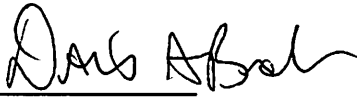
**New Business**

One of the Michigan City Funeral Home Directors has concerns about the Cemetery Department Saturday burial policy. They would like Saturday burials to be offered every Saturday. The Cemetery Department offers 2 burial time slots a Saturday, twice a month, which are 4 Saturday burials offered a month. That is a total of 42 Saturday burials offered a year and to the date of November 2025 there have been 15 total Saturday burials. Superintendent Loniewski stated that with the 2026 budget being finalized and not having a huge demand for Saturday burials he recommends keeping the Saturday policy as stated.

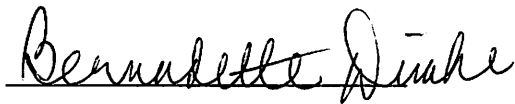
**Public Comment**

none

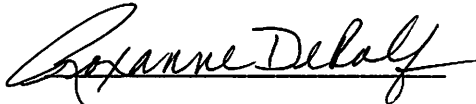
**A motion to adjourn the meeting at 3:22 P.M. by Stephen Janus. Second by Cat Houchins. Motion carried. Next meeting will be held at Swan Lake Memorial Garden's Office Complex on December 11, 2025, at 3:00 P.M.**

  
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**Davis Bush -President**

  
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**Bernadette Dimke-Secretary**

  
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**Roxanne DeRolf -Recorder**