

**MICHIGAN CITY PORT AUTHORITY
Board of Directors Meeting Minutes**

November 17, 2025

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. by President Socrates Gray in the Port Authority board room.

ATTENDANCE

President Socrates Gray presided. Board members in attendance included Chris Cipares, Sam Ferguson, John Haynes, Bruce Manner, and Dan Messina. Board member Kim Sliwa was absent. Harbormaster Tim Frame, Assistant Harbormaster Mary Ann Pawlicke and Attorney Joe Zaknoen were also in attendance for the meeting.

GUESTS IN ATTENDANCE

- Scott Kingpan, Lynn Duttlinger, Dale Moyer, Mike Cooper and Shannon Lynes, South Shore Sailing School; Tim Glidden, MC Park Board.

MINUTES

- Motion by John Haynes, seconded by Chris Cipares to approve the minutes of the October 20, 2025, meeting. Motion approved unanimously.

COMMENTS FROM THE PUBLIC

- Scott Kingpan made a presentation to the Board about the activities of the South Shore Sailing School.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- Staff continue to prepare the marina for winter by removing the ladders and extensions on the piers.
- The lights for the Christmas display are almost all installed and will be ready for the lighting on December 6th.

REPORT FROM ASSISTANT HARBORMASTER OF ADMINISTRATION

Assistant Harbormaster Mary Ann Pawlicke reported on the following:

- Office personnel are currently accepting slip-rental deposits in preparation for the 2026 boating season.

COMMITTEE REPORTS

Budget and Financial Oversight Committee

- Sam Ferguson reviewed the Claims Docket prepared for November 3, 2025.

Port Authority	\$	\$20,434.08
Capital	\$	0.00
Total	\$	\$20,434.08

- Motion by Sam Ferguson, seconded by Dan Messina to pay all bills as presented. Motion approved unanimously.
- Sam Ferguson distributed and explained the increases to the DRAFT 2026 Budget to the Board members. Changes were highlighted with a 4% increase in compensation for all staff members.
- Motion by Sam Ferguson, seconded by Chris Cipares to approve 4% increase in compensation for all staff members. Roll Call vote: Bruce Manner, Aye; Dan Messina, Aye; John Haynes, Aye; Chris Cipares, Aye; Sam Ferguson, Aye; Socrates Gray, Aye.

- Motion by Sam Ferguson, seconded by John Haynes to approve the DRAFT 2026 Budget. Roll Call vote: Bruce Manner, Aye; Dan Messina, Aye; John Haynes, Aye; Chirs Cipares, Aye; Sam Ferguson, Aye; Socrates Gray, Aye.

Claims and Insurance Committee

- John Haynes reported that the 2026 Renewal Policy will be presented at the next meeting.

Port Operations & Personnel & Marina Policy

- Socrates Gray reported on standard seasonal operation in the Marina continues.

Boater Communications and Special Events Committee

- Dan Messina reported that the annual boater meeting did not take place this year, and there was no indication from boaters that they wished for the meeting to continue.

Master Planning and Special Projects Committee

- Bruce Manner reported that he hopes to be able to take a closer look at master planning in 2026.
- There was no report from the recent Park Board meeting that involved the Port Authority.

Advertising and Public Relations Committee

- There was no report from the committee at this time.

REPORT FROM THE ATTORNEY

Attorney Zaknoen reported that he contacted Barb Lusco at the Portage Marina who spoke highly of the credit card service fee company. They have had their system installed for about 2 years without any problems. She commented that the system is very easy to use and very easy to implement. The reports are very user friendly. Attorney Zaknoen also reported that MS Lusco recommended that Michael Hyatt with PAYGOV.US, the software company, was very easy to deal with. Attorney Zaknoen will request a meeting with the software company, the Port Authority IT person to coordinate setup.

OLD BUSINESS

- There was no old business to be discussed.

NEW BUSINESS

- There was no new business to be discussed.

COMMENTS FROM THE PUBLIC

- No comments from the public at this time.

ADJOURNMENT

Motion by John Haynes, seconded by Bruce Manner, to adjourn the meeting at 5:59 p.m.

Accepted by:



Tim Frame, Harbormaster

Respectfully submitted,

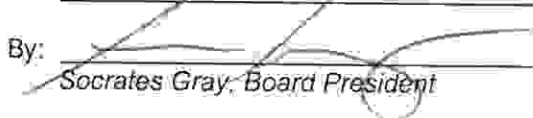


Dan Messina, Board Secretary

Approved On:

12-8-25

By:



Socrates Gray, Board President