

**Board of Aviation Commissioners**  
**Monthly Meeting Agenda**  
**November 20, 2025**

Meeting to be held at **3:00 p.m.**, local time, at the Michigan City Municipal Airport

**Call to Order:**

**Members:** T.Y. Okosun (Mayoral appointment; 11/24/21 - 12/31/25)  
Kirk Hunter (Mayoral appointment; 01/10/24 - 01/01/28)  
Greg Poulin (Mayoral appointment; 01/10/24 - 01/01/28)  
Jeff Bartlett (Mayoral appointment; 12/21/24 - 12/22/28)

**Members Present:**

**Members Absent:**

**Others Present:**

**Reading of Minutes:**

|                                      |                |                |                        |
|--------------------------------------|----------------|----------------|------------------------|
| 1. October 16, 2025, Regular Meeting | <b>Motion:</b> | <b>Second:</b> | <b>Approved: Y / N</b> |
|--------------------------------------|----------------|----------------|------------------------|

**Reports:**

**Financial:**

November 2025 –Account Balances  
October 2025 – Fuel Sales  
Current Fuel Prices

**Airport Manager:**

1. UL-94 Update
2. Weights and Measures
3. Avgas Truck Repair
4. New Fence/ Fence Repair Estimates
5. Vending Machine Repair

**Airport Development:**

1. Improve Runway 02/20 RSA/RPZ/ RWY Extension:
  - a. Approve FY 2026 Grant Pre-Application for “Improve Runway 2 RSA/RPZ/Extension-Construct Temporary Road, Install Drainage and Utility Relocation Agreements”  
Motion to Approve:                      Second:                      Approved: Y / N
  - b. Approve AIP 31 Pay Request No. 1 in the Amount of \$17,320.00 (Federal \$16,454.00, State- No PO Yet, Local \$866.00):  
Motion to Approve:                      Second:                      Approved: Y / N
2. Runway Crack Sealing and Surface Coat Project:
  - a. Approve Progress Estimate No. 2- Final Pay and Final Construction Documents for the Runway 2-20 Crack Sealing and Surface Treatment Project in the Amount of \$86,884.39, Pending Issuance of the FAA Grant Amendment:  
Motion to Approve:                      Second:                      Approved: Y / N

**Old Business:**

**New Business:**

1. Sterling Foundation Hangar Build Discussion

|                       |                        |                |                |                        |
|-----------------------|------------------------|----------------|----------------|------------------------|
| <b>Claims Docket:</b> | <b>Amount:</b> Pending | <b>Motion:</b> | <b>Second:</b> | <b>Approved: Y / N</b> |
|-----------------------|------------------------|----------------|----------------|------------------------|

**Correspondence:**

**Public Comment:**

**Adjournment: Motion:**

**Second:**

**Approved: Y / N**

**Time:**