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The Michigan City Park and Recreation Board met in regular session on Wednesday, December 17, 2025 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Glidden, Hoffman, Labis and Mesdames. Sperling and Ward (5)

Absent: (1) Hoffman

Also present were Shannon Eason, Superintendent; William Walker, Assistant Superintendent; Laura Nirenberg, Park Board Attorney; Pat Voltz, Maintenance Director; Bryant Dabney, City Council Liaison; Scott Miller, CVB; Bruce Manner, Port Authority; and Drew White, ALCO TV.

- On a motion made by Mrs. Sperling, seconded by Mr. Labis and voted for unanimously by the Board, the Board approved the minutes of the December 3, 2025 Board meeting.
- On a motion made by Mr. Labis, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board took the *Kemps Copy Machine Agreement and Amendment* off the table.
- On a motion made by Mr. Labis, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the *Kemps Copy Machine Agreement and Amendment*.
- On a motion made by Mr. Labis, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board opened the *North Pointe Pavilion Concession Lease Proposals*.

JVP Hospitality of Indiana LLC was the only proposal submitted. It will be reviewed and reported on at the next meeting.

- On a motion made by Mrs. Sperling, seconded by Mrs. Ward and voted for unanimously by the Board, the Board approved the *Park Department's 2025 Q3 Variance Report*.
- On a motion made by Mrs. Sperling, seconded by Mrs. Ward and voted for unanimously by the Board, the Board approved the *Park Department's 2025 Q3 Report*.

- On a motion made by Mr. Labis, seconded by Mrs. Ward and voted for unanimously by the Board, the Board approved the *Patriot Park Concession Operation Lease Agreement with 3rd Degree Burn*.
- On a motion made by Mrs. Ward, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board tabled the *Harbor Country Adventures 2026 Agreement for Use of Millennium Plaza*.
- On a motion made by Mr. Labis, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the *Bid for Zoo Wings of Wonder Exhibit* and awarded the contract to Larson-Danielson Construction CO, Inc.
- On a motion made by Mrs. Sperling, seconded by Mr. Labis and voted for unanimously by the Board, the Board approved *Policy 301 Employee Benefits*.
- A motion to approve by Mrs. Ward was withdrawn and seconded by Mrs. Sperling. and voted for unanimously by the Board on *Policy 305 Holidays*.
- On a motion made by Mr. Labis, seconded by Mrs. Ward and voted for unanimously by the Board, the Board tabled *Policy 305 Holidays*.
- On a motion made by Mr. Labis, seconded by Mrs. Ward and voted for unanimously by the Board, the Board tabled *Policy 307 Sick Leave*.
- On a motion made by Mr. Labis, seconded by Mrs. Ward and voted for unanimously by the Board, the Board approved *Policy 310 Birth and Placement Leave*.
- On a motion made by Mrs. Ward, seconded by Mr. Labis and voted for unanimously by the Board, the Board tabled *Policy 312 Personal Days*.
- On a motion made by Mr. Labis, seconded by Mrs. Ward and voted for unanimously by the Board, the Board approved *Res No 1082 Fund 2204.504 Zoo Fund Transfer*.
- On a motion made by Mr. Labis, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved *Res No 1083 Fund 2316.000 Zoo Endowment Fund Transfer*.
- On a motion made by Mr. Labis, seconded by Mrs. Ward and voted for unanimously by the Board, the Board approved *Res No 1084 Fund 2508.000 Golf Fund Transfer*.

On a motion made by Mrs. Sperling, seconded by Mr. Labis and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$73,878.36.

On a motion made by Mrs. Sperling, seconded by Mr. Labis and voted for unanimously by the Board, the Board accepted donations:

o LP County Visitors Bureau	Donation-Plug in Sponsor	\$1,000.00
o Saundra Starling	Zoo Donation-Share the Care	\$ 65.00

On a motion made by Mrs. Sperling, seconded by Mr. Labis and voted for unanimously by the Board, the Board approved the following minor transfers:

o **Admin. Fund 2204.502**

▪ Decrease account 435.050	Sewage	\$ 186.00
▪ Decrease account 413.014	Vacation Buy Back	\$ 1,488.00
▪ Increase account 435.040	Water	\$ 128.00
▪ Increase account 413.003	INPRS	\$ 1,488.00
▪ Increase account 435.010	Electric	\$ 58.00

o **Zoo Fund 2204.504**

▪ Decrease account 413.014	Vacation Buy Back	\$ 5,247.00
▪ Decrease account 413.015	Sick Buy Back	\$11,266.00
▪ Decrease account 413.004	Unemployment	\$ 177.00
▪ Decrease account 439.090	Contractual	\$ 3,500.00
▪ Decrease account 435.050	Sewage	\$ 1,038.00
▪ Increase account 413.017	Vacation Bonus	\$ 5,247.00
▪ Increase account 411.014	Seasonal Wages	\$ 4,099.00
▪ Increase account 413.001	FICA	\$ 2,485.00
▪ Increase account 413.003	INPRS	\$ 4,209.00
▪ Increase account 413.016	Longevity	\$ 650.00
▪ Increase account 435.010	Electric	\$ 4,538.00

o **Golf Fund 2508.000**

▪ Decrease account 422.026	Diesel	\$ 1,000.00
▪ Decrease account 422.021	Gasoline	\$ 2,500.00
▪ Increase account 423.021	Repair Parts	\$ 1,000.00
▪ Increase account 422.033	Pesticides	\$ 2,500.00

o **Senior Center Fund 2204.506**

▪ Decrease account 413.015	Sick Buy Back	\$ 1,057.00
▪ Increase account 413.001	FICA	\$ 304.00
▪ Increase account 413.003	INPRS	\$ 753.00

On a motion made by Mrs. Sperling, seconded by Mr. Labis and voted for unanimously by the Board, the Board approved payment of invoices through the December 15, 2025 Board of Works meeting totaling \$236,626.66.

- On a motion made by Mr. Labis, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:14 p.m.



William Walker, Assistant Superintendent



Diane Sperling, Park Board Secretary



Minutes prepared by William Walker