

**Board of Aviation Commissioners**  
**Monthly Meeting Agenda**  
**December 18, 2025**

Meeting to be held at **3:00 p.m.**, local time, at the Michigan City Municipal Airport

**Call to Order:**

**Members:** T.Y. Okosun (Mayoral appointment; 11/24/21 - 12/31/25)  
Kirk Hunter (Mayoral appointment; 01/10/24 - 01/01/28)  
Greg Poulin (Mayoral appointment; 01/10/24 - 01/01/28)  
Jeff Bartlett (Mayoral appointment; 12/21/24 - 12/22/28)

**Members Present:**

**Members Absent:**

**Others Present:**

**Reading of Minutes:**

1. November 20, 2025, Regular Meeting      **Motion:**      **Second:**      **Approved: Y / N**

**Reports:**

**Financial:**

December 2025 –Account Balances  
November 2025 – Fuel Sales  
Current Fuel Prices

**Airport Manager:**

1. Tractor Plow Blades Ordered
2. New Fence/ Fence Repair Estimates
3. Vending Machine Repair
4. New Website

**Airport Development:**

1. Improve Runway 02/20 RSA/RPZ/ RWY Extension:
  - a. Approve and submit the FY 2026 Intent to Utilize Non-Primary Entitlement funds in addition to other available funding consistent with the projects noted and approved in the CIP:  
Motion to Approve:      Second:      Approved: Y / N
  - b. Consideration of Draft Work Order 8- US 20 Temporary Road and Storm Sewer Final Construction Documents and Construction Administration:  
Motion to Approve:      Second:      Approved: Y / N
2. Fuel Farm:
  - a. Motion to proceed forward with the fuel farm replacement utilizing the traditional design-bid-build delivery method:  
Motion to Approve:      Second:      Approved: Y / N

**Old Business:**

**New Business:**

1. Sterling Foundation Hangar Building Lease  
Motion to Approve:      Second:      Approved: Y / N

**Claims Docket:**      **Amount:** Pending      **Motion:**      **Second:**      **Approved: Y / N**

**Correspondence:**

**Public Comment:**

**Adjournment: Motion:** **Second:** **Approved: Y / N** **Time:**