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**The Michigan City Park and Recreation Board met in regular session on Wednesday, January 21, 2026 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.**

**The Pledge of Allegiance was recited.**

**On the call of the roll, the following Board Members were found to be present or absent:**

**Present: Messrs. Glidden, Labis and Mesdames. Espar and Ward (Virtual) (4)**

**Absent: Mr. Hoffman (1)**

**Also present were Shannon Eason, Superintendent; William Walker, Assistant Superintendent; Laura Nirenberg, Park Board Attorney; Pat Voltz, Maintenance Director; Jamie Huss, Zoo Director; Tia Eckwood, MCFD; Bryant Dabney, City Council Liaison; Brett Binversie, CVB; Bruce Manner, Port Authority; Dakota Euler, and Drew White, ALCO TV.**

- ☐ **On a motion made by Mrs. Espar, seconded by Mr. Labis and voted for unanimously by the Board, the Board approved the minutes of the January 7, 2026 Board meeting.**
- ☐ **On a motion made by Mrs. Espar, seconded by Mr. Labis and voted for unanimously by the Board, the Board approved *MCFD – Fill A Boot Fundraiser*.**
- ☐ **On a motion made by Mrs. Espar, seconded by Mr. Labis and voted for unanimously by the Board, the Board approved *Harbor Country Adventures Agreement to Rent Millennium Plaza*.**
- ☐ **On a motion made by Mrs. Espar, seconded by Mr. Labis and voted for unanimously by the Board, the Board approved *Harbor Country Adventures Greenhouse Lease Renewal*.**
- ☐ **On a motion made by Mrs. Espar, seconded by Mr. Labis and voted for unanimously by the Board, the Board approved *Washington Park Zoo Animal Request*.**
- ☐ **On a motion made by Mrs. Espar, seconded by Mrs. Ward and voted for unanimously by the Board, the Board approved *2026-2027 Administrative Fees and Contracts*.**

- ❑ On a motion made by Mr. Labis, seconded by Mrs. Espar and voted for unanimously by the Board, the Board approved *2026 NSA/BPA MOU*.
- ❑ On a motion made by Mrs. Espar, seconded by Mr. Labis and voted for unanimously by the Board, the Board approved *Park Mobile Agreement – Mobile Payments at Washington Park*.
- ❑ On a motion made by Mrs. Espar, seconded by Mr. Labis and voted for unanimously by the Board, the Board approved *Flowbird Pay Station Agreement – Mobile Payments at Washington Park*.
- ❑ On a motion made by Mrs. Espar, seconded by Mrs. Ward and voted for unanimously by the Board, the Board approved *Park Loyalty Agreement – Parking Enforcement, Permitting, Citation Lifecycle Services*.
- ❑ On a motion made by Mrs. Espar, seconded by Mrs. Ward and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$128,762.77.
- ❑ On a motion made by Mrs. Espar, seconded by Mrs. Ward and voted for unanimously by the Board, the Board approved Payroll #23, 10/26/25 through 11/8/25, in the amount of \$83,603.74.
- ❑ On a motion made by Mrs. Espar, seconded by Mrs. Ward and voted for unanimously by the Board, the Board approved Payroll #24, 11/9/25 through 11/22/25, in the amount of \$78,931.69.
- ❑ On a motion made by Mrs. Espar, seconded by Mrs. Ward and voted for unanimously by the Board, the Board approved Payroll #25, 11/23/25 through 12/6/25, in the amount of \$75,940.64.
- ❑ On a motion made by Mrs. Espar, seconded by Mrs. Ward and voted for unanimously by the Board, the Board approved Payroll #1, 12/21/25 through 1/3/26, in the amount of \$73,508.83.
- ❑ On a motion made by Mrs. Espar, seconded by Mrs. Ward and voted for unanimously by the Board, the Board accepted donations:
  - Unity Foundation (LaPorte Co.)      Misc. Zoo donation      \$ 600.00
  - Michigan City Zoological Society      Zoo -35% memberships      \$12,361.18
  - Eastport Neighborhood Assoc.      T-ball team sponsorship      \$ 450.00


- On a motion made by Mrs. Espar, seconded by Mr. Labis and voted for unanimously by the Board, the Board approved the following minor transfers:

○ <b>Zoo Fund 2204.504</b> (for 2025 year end budget)		
▪ Decrease account 413.004	Unemployment	\$ 7,426.00
▪ Increase account 411.013	Regular Wages	\$ 1,067.00
▪ Increase account 411.014	Seasonal Wages	\$ 168.00
▪ Increase account 413.001	FICA	\$ 2,264.00
▪ Increase account 413.003	INPRS	\$ 3,927.00
○ <b>Admin Fund 2204.502</b> (for 2025 year end budget)		
▪ Decrease account 411.014	Seasonal Wages	\$ 2,009.00
▪ Increase account 413.001	FICA	\$ 2,009.0

- On a motion made by Mr. Labis, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:22 p.m.



William Walker, Assistant Superintendent



Christina Espar, Park Board Secretary

Minutes prepared by William Walker