

**Minutes of the February 19, 2026, Monthly Meeting of the
Michigan City Aviation Board of Commissioners**

Call to Order: Meeting called to order by T.Y. Okosun at 3:00 P.M.

Members Present: T.Y. Okosun, Kirk Hunter, Jeff Barlett, Greg Poulin. **A quorum was present.**

Members Absent: None

Others Present: Jessica Ward- Airport Manager, Paul Shaffer- BF&S Airport Engineering Consultant, Emma Santos- BF&S Airport Engineering Consultant, Paul Walczak- Aircraft Owners and Pilots Association (AOPA) Airport Support Network (ASN) Volunteer Liaison

Minutes: The minutes of the January 15, 2026, regular monthly meeting, were emailed.

Motion to Approve: Kirk Hunter **Second:** Jeff Bartlett **Motion Approved.**

Reports:

Financial- Reported by Jessica Ward:

Account Balances: There are only two account lines that are over our projected budget. Legal is one, because of all the legal going into the Sterling Foundation lease and electric/gas because of the hike in rates across the region.

Fuel Sales: Overall, we sold 323.4 gallons of 100LL, 488.3 gallons of Jet A and 69.7 gallons of UL-94 in January. Fuel gallons sold were up 63% over January of 2025. Current fuel prices are \$4.63 for self-service avgas, \$4.78 for full-service avgas, \$3.90 for self- and full-service Jet A and \$6.45 for self-service UL-94.

Airport Manager Report- Reported by Jessica Ward:

1. **Fence Installation SRE Building Entrance:** All Around Fencing will be out as soon as the weather breaks in March to install the fence and gate at the entrance of the SRE building.
2. **Spring Clean Up Dumpster Program:** The spring cleanup dumpster program will be at the airport again this spring, sometime in April. I worked with the refuse department manager on changing the location, and staging in front of the SRE building instead of the tarmac. This way it is out of the AOA but still in a fenced-in city owned location, as the fence will go up early March. There will be 2 dumpsters that will be tarped when not in use for the 5-week duration of the program. Residents will drive into the parking lot, back into the SRE building lot, dispose of their items, and drive through the east side of the parking lot to leave.
3. **Renaissance Academy Aerospace Club Field Trip:** A teacher from Renaissance Academy requested a field trip to the airport on March 7th for their Kindergarten to 3rd grade aerospace club. They will complete stem activities, the Michigan City Aviators will be bringing out remote control airplanes, airport staff is currently building some aviation related props including paper airplane targets for the kids to use during their visit after they make their own paper airplanes and we have a few based airplanes lined up to be on the ramp for the kids to look at and take pictures with and possibly sit in. Their visit will end with an aviation themed snack and drink before heading home.

Airport Development- Reported by Paul Shaffer:

1. **Improve Runway 02/20 RSA/RPZ/ RWY Extension:**
 - a. The FAA program manager informed us that this project is not competing for discretionary funding this year.
2. **Runway Crack Sealing and Surface Coat Project:**
 - a. Payment will be made to the contractor for Progress Estimate 2 in the amount of \$86,884.39 as soon as the FAA loads the amendment funds for AIP 29/30 into the Delphi payment system, which was approved on December 19, 2025.
3. **Fuel Farm:**
 - a. AIP 32 will be the IJJA application for the fuel farm. Bid documents should be ready to advertise by the March 2026 board meeting.

Old Business: None

New Business:

- 1. A4-13 Land Lease Extension Request:** Dennis Kane has requested his land lease be extended 10 years per his current lease agreement:
Motion to Approve: Greg Poulin **Second:** Jeff Bartlett **Motion Approved.**
- 2. Taggart Aviation LLC Land Lease Extension Request:** Paul Walczak, hangar manager for Taggart Aviation, has requested that their land lease be extended 10 years per their current lease agreement:
Motion to Approve: Kirk Hunter **Second:** Jeff Bartlett **Motion Approved.**

Claims Docket: Amount: \$12,321.30

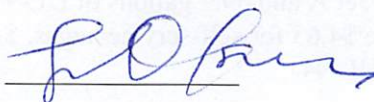
Motion to Approve: Jeff Bartlett **Second:** Greg Poulin **Motion Approved.**

Correspondence: None

Public Comment: Paul Walczak stated that spring clean up will be much better in the SRE building location. There was discussion on what type of self-service credit card reader would be installed at the new fuel pumps and 100UL distribution updates.

Adjournment: There being no further business, the meeting was adjourned at 3:15pm.

Motion: Greg Poulin **Second:** Kirk Hunter **Motion Approved.**

Minutes Approved:  Approval Date: 3-19-26

T.Y. Okosun : BOAC President- Michigan City Municipal Airport