

POSITION DESCRIPTION CITY OF MICHIGAN CITY, INDIANA

POSITION: ENGINEERING INTERN
DEPARTMENT: Water Reclamation Department
JOB CATEGORY: PAT (Professional, Administrative, Technological)

The City of Michigan City is currently hiring an energetic and reliable individual. This is a great opportunity for someone who is dependable, ready to work, and eager to learn in a supportive environment.

DUTIES:

- Assist the District Engineer on assigned projects.
- Prepare Engineering reports, memos, staff reports, standard operating procedures, and communications.
- Supervise assigned staff.
- Provide engineering analysis and evaluation for sanitary sewer and storm sewer collection system operations and maintenance.
- Provide engineering analysis and evaluation for sanitary sewer and storm sewer collection system inspections

SKILLS AND KNOWLEDGE:

- At least one (1) year of collegiate level course completion in the areas of Civil Engineering, or environmental, water, wastewater, storm water, municipal, and reclaimed water systems.
- Ability to comply with all employer and Department policies and work rules, including, but not limited to, attendance, safety, drug-free workplace, and personal conduct.
- Working towards the completion of a B.S. Civil, Chemical, or Environmental Engineering, or related Engineer discipline, is required.
- Valid driver's license and a driving record acceptable for insurability is required.