

**Board of Aviation Commissioners**  
**Monthly Meeting Agenda**  
**April 16, 2026**

Meeting to be held at **3:00 p.m.**, local time,  
Michigan City Municipal Airport

**Call to Order:**

**Members:** Greg Poulin (Mayoral appointment; 01/10/24 - 01/01/28)  
Kirk Hunter (Mayoral appointment; 01/10/24 - 01/01/28)  
Jeff Bartlett (Mayoral appointment; 12/21/24 - 12/22/28)  
T.Y. Okosun (Mayoral appointment; 1/1/26 - 12/31/30)

**Members Present:**

**Members Absent:**

**Others Present:**

**Reading of Minutes:**

1. March 19, 2026, Regular Meeting      **Motion:**                      **Second:**                      **Approved: Y / N**

**Reports:**

**Financial:**

April 2026 –Account Balances  
March 2026 – Fuel Sales  
Current Fuel Prices

**Airport Manager:**

1. Spring Cleanup Dumpster Program
2. Parking Lot Lines
3. Jet Fuel Load
4. Vending Machine Refrigeration Unit Update

**Airport Development:**

1. Improve Runway 02/20 RSA/RPZ/ RWY Extension:
2. Runway Crack Sealing and Surface Coat Project:
3. Fuel Farm:
  - a. Motion to award the Jet A and 100LL Fuel System project to the lowest, responsible and responsive bidder, subject to financial, engineering and legal review:  
Motion:                      Second:                      Approved: Y / N
  - b. Motion to approve the BF&S Grant Administration and Construction Services professional services agreement for the Jet A and 100LL Fuel System:  
Motion:                      Second:                      Approved: Y / N
  - c. Motion to submit the FY 2026 FAA grant application (IJA) for the Jet A and 100LL Fuel System:  
Motion:                      Second:                      Approved: Y / N
  - d. Motion to submit the FY 2026 Non-Primary Entitlement (NPE) roll letter to the FAA:  
Motion:                      Second:                      Approved: Y / N

**Old Business:**

**New Business:**

**Claims Docket:**

**Amount:** Pending  
**Motion:**

**Second:**

**Approved: Y / N**

**Correspondence:**

**Public Comment:**

**Adjournment: Motion:**

**Second:**

**Approved: Y / N**

**Time:**