

**Minutes of the June 18, 2026, Monthly Meeting of the
Michigan City Aviation Board of Commissioners**

Call to Order: Meeting called to order by T.Y. Okosun at 3:00 P.M.

Members Present: T.Y. Okosun, Kirk Hunter, Jeff Bartlett, Greg Poulin. **A quorum was present.**

Members Absent: None

Others Present: Jessica Ward- Airport Manager, Paul Shaffer- BF&S Airport Engineering Consultant, Nancy Moldenhauer- City Council Liaison, Paul Walczak- Aircraft Owners and Pilots Association (AOPA) Airport Support Network (ASN) Volunteer Liaison

Minutes: The minutes of the May 21, 2026, regular monthly meeting, were emailed.

Motion to Approve: Kirk Hunter **Second:** Jeff Bartlett **Motion Approved.**

Reports:

Financial- Reported by Jessica Ward:

Account Balances: The airport has used 40% of their total operating budget so far this year as well as 43% of their aviation fuel budget.

Fuel Sales: Overall, we sold 5,328.5 gallons of 100LL, 4,835 gallons of Jet A and 218.8 gallons of UL-94 in May. Fuel gallons sold are up 132% year-to-date in 2026 compared to 2025. Current fuel prices are \$5.50 for self-service avgas, \$5.65 for full-service avgas, \$5.64 for self- and full-service Jet A and \$6.45 for self-service UL-94.

Airport Manager Report- Reported by Jessica Ward:

1. **Summer Events:** The airport is partnering with the Michigan City Aviators to have a float in the 4th of July Parade this year on Saturday June 27th. FOP Fly-In Pancake Breakfast will be on Sunday June 28 from 7am to 12pm. Lastly, 2nd annual Airport Day will be on Sunday July 12. Michigan City Aviators will be cooking out on the grill.
2. **Coast Guard Training:** There were 15 coast guardsmen doing helicopter training at the airport last month. They trained in the air, on the ground and had some ground school training inside our terminal building.
3. **Avgas Truck Repair:** The avgas truck was down at central maintenance for some work this past month. The radiator, master cylinder, tires, a broken door handle, hydraulic pressure switch and oil were changed. They also did a tune up on the engine.
4. **Chevy Truck Maintenance:** The chevy truck was down at central maintenance as well. They changed the tires, the oil, ordered a master switch for the window controls and are replacing the plow.
5. **Annual State Airport Inspection:** The airport just had our annual INDOT airport inspection. The details of the inspection are listed in Indiana Code 105 3-3. The airport passed the inspection but does need to have some trees trimmed before our next inspection of June 2027 to stay in compliance. A diagram of the trees that are near the height limits north of runway 20 has been received from INDOT and the airport will work with BF&S to get them marked for trimming.
6. **Annual Airport Council Report:** The airport manager presented the annual airport report on Tuesday, June 16th at the council meeting.
7. **Gasoline/Diesel Tank Repairs/New Pumps:** Pumps & More of Porter County came out to the airport and upgrade the airport's gasoline and diesel fuel pumps from DC to AC. The leak gauges, fuel gauges and a gas hose were replaced. Airport staff are in the process of power washing, sanding and painting the tanks in house.

Airport Development- Reported by Jessica Ward:

1. **Improve Runway 02/20 RSA/RPZ/ RWY Extension:** The FAA program manager informed us that this project is not competing for discretionary funding this year. INDOR still has the project in their program. Next step will be to clarify the BCA requirements.
2. **Runway Crack Sealing and Surface Coat Project:** One year project warranty inspection is complete. Repair work will be scheduled in September.
3. **Fuel Farm:** The airport is currently working with the FAA project manager to confirm the dollar amount that is eligible for the fuel farm project and will submit that dollar amount on a FY 2026 FAA grant application for the Jet A and 100LL Fuel System project after we receive that confirmation.

4. INDOT State/Local Program:

- a. 75% state/25% local match pavement maintenance program was recently offered. \$100,000 state limit. Pre-approval form has been approved by INDOT for our hangar taxiway crack sealing and painting project, which will pick up and finish where the runway and parallel taxiway surface coat project left off. The airport manager will need to ask the council to approve the local match before this project moves forward.
- b. Consideration of the 2026 INDOT Pavement Maintenance Professional Service Agreement for BF&S

Old Business: None

New Business: None

Claims Docket: Amount: \$85,684.06

Motion to Approve: Greg Poulin Second: Jeff Bartlett Motion Approved.

Correspondence: None

Public Comment: Nancy Moldenhauer stated the airport manager gave an outstanding council presentation that was fun and exciting and informative, which was well received from the council. Paul Walczak stated he also enjoyed the council presentation and stated the Michigan City Aviators are happy to help with the upcoming parade and summer events for the airport.

Adjournment: There being no further business, the meeting was adjourned at 3:35pm.

Motion: Greg Poulin Second: Kirk Hunter Motion Approved.

Minutes Approved: _____

Approval Date: _____

T.Y. Okosun : BOAC President- Michigan City Municipal Airport