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Michigan City Urban Enterprise Association Meeting Minutes

September 28,2026

The Michigan City Urban Enterprise Association meeting was held on Monday, September 28, 2026, at 6:00PM (CDT) in the Access La Porte County Conference Room at 301 E. 8th Street, Michigan City, Indiana.

Call to Order
The meeting was called to order by President, Tristan Smith at 6:05PM.

Roll Call: Tristan Smith-Present, Antonio Conley-Absent, Jim Clarida-Absent, Nick Pollock Present, Dakota Euler-Present, Wendy Willis -Present, D'Marcus Briscoe-Present, Joseph Nelson-Absent and Bruce de'Medci-Present.

President, Tristan Smith stated, we have a quorum. President Smith stated our Executive Director; Carlton Bishop is here with Mary Jane Thomas. We will now go to the next item on the agenda, minutes.

Approval of Meeting Minutes
President Smith asked if the members had a chance to review the August 17, 2026, minutes and the July minutes. President Smith asked for a motion on the August 17, 2026, minutes as presented. Bruce de'Medci motioned to approve the minutes as presented. Wendy Willis seconded the motion. President Smith asked for discussion, hearing none, he called for a vote. All in favor Willis, de'Medci, Euler, Briscoe, Pollack. Any opposed? None. Motion passes. Next, we will go down to the financial report.

Financial Report
Horizon Checking-$9,564.79
Horizon Money Market-$178,260.55
Horizon Spend Account- $93.50
Horizon balance- $187,918.84

Claims for the month CLH -$4,932.65 (Secretary of State Reinstatement/partial 2025 tax return billing) and BAC Marketing- $3,333.33 August 17, 2026, to September 17, 2026 services. Total $8,265.98

President Smith asked for a motion on the claims. Nick Pollock motioned to approve the claims as presented. Bruce de'Medci seconded the motion. Any discussion? Dakota Euler asked if the spend account is used for check writing or is it used as the spend account was originally set-up with a debit card? President Smith stated it is supposed to be replenished on the first day of every month with a $150.00 balance. President Smith stated automatic payments for Verizon cellphone bill and Microsoft subscription comes out of the spend account. Any more discussion, hearing none, President Smith called for a vote. All in favor Willis, de'Medci, Euler, Briscoe, Pollack. Any opposed? None. Motion passes to pay the bills. Next on the agenda is CLH services. Mary Jane Thomas stated CLH is requesting authorization to complete the MCUEA 2025 tax return and to prepare the 2026 tax return. In addition, CLH has performed a quarterly reconciliation of MCUEA bank accounts. The cost for reconciliation services is $500.00 per quarter. Treasurer Nick Pollock stated he is familiar

with QuickBooks and is comfortable reconciling the books monthly. Treasurer Pollock suggested MCUEA may save a little bit of money possibly that way. Treasurer Pollock suggested that the annual audit includes a check by CLH to make sure the reconciliations are good.

Nick Pollock motioned CLH proceed with completing the 2025 tax return, preparing the 2026 tax return, including a review of the Treasurer bank reconciliations. Bruce de'Medci seconded the motion. Any more discussion? Hearing none, President Smith called for the vote. All in favor: Willis, de'Medci, Euler, Briscoe, Pollack. Any opposed? None. Motion passes.

New Business

Resident Grant 201 Emma St. - Home-owner Caroly Guydon was approved for a $4,000.00 residential grant. She has a grant balance of $2,600.00. Carolyn Guydon is requesting the Board to consider allowing her to spend the balance on doors as was intended. President Smith shared Carolyn Guydon reached out last November, letting him know she could not complete the project by December 31, 2025. She asked if she could come to the December meeting and ask for an extended time to complete her project. There was no December meeting. She has been reaching out, but the ball kind of dropped, since we waited so long to have a meeting. She never got a chance to bring her concerns to the Board. President Smith told her the best he could do is to present the request to the Board and leave it up to the Board's discretion.

She has completed $1,379.00 of work on her home. Since she could not come to meeting, this is why this is the first time it has been brought up to the Board. She has been persistent on calling and reaching out. Wendy Wills stated she does not see an issue with extending the time under the circumstances. They were beyond her control.

The Board discussed extending her contract to December 31. 2026. A discussion occurred regarding any costs over $2,600.00 are to be paid by the homeowner. Remind the homeowner proper permits for the projects must be provided. Bruce de'Medci motioned to extend the 201 Emma Street resident grant to December 31, 2026, in an amount not to exceed $2,600.00 for doors, making sure the contract is verified through the city, and all permits are procured. Wendy Willis seconded the motion. The Board said to make sure the taxes are paid, everything is up to date before any money is expended. Any more discussion? Hearing none, President Smith called for a vote. All in favor: Willis, Pollock, Euler, de'Medci, Briscoe. Any opposed? None. Motion passes.

BAC Marketing Report

President Smith turned the floor over to the MCUEA Executive Director; Carlton Bishop. Mr. Bishop introduced a colleague, Mary Jane Thomas; MjTHomas & Associates. Mr. Bishop stated his team has been busy behind the scenes getting everything in order. The team found a lot of resources in the 517 Franklin Street office. The team is working on navigating the bookkeeping. Mr. Bishop stated he has visited about 20 businesses to get a take on various developments that are happening in the zone. BAC Marketing is really targeting ways to grow funding. Businesses responded positively to zone programs. A lot of deadlines were passed when we got contracted. BAC Marketing has been working diligently with the County Auditor's Office, and their team of consultants to understand how they interpret the law and legislation and timing to get things done. The Auditor's office is ready to work with us to

capture assessed value in the zone for those businesses that file an EZ2 after the 2026 filing deadline. We will have a public hearing next month for a list of businesses to waive noncompliance with the filing dates. After the public hearing the Board will be asked to consider a resolution listing the specific businesses that will be able to file a late EZ2. This resolution, if adopted, will be presented to the Auditors' office for their consideration and review. The incentive is for 10 years on real and/or personal property. The MCUEA receives 35% of businesses tax savings for zone programming to benefit residents and businesses. Mr. Bishop asked for any questions. Our plan is to send out '25' pay '26 invoices this year. We anticipate approximately $75,000.00 in revenue. In 2027, we plan on being on track with the program deadlines.

Other Business

Bruce de'Medci noted the MCUEA does not have Director Officers Liability insurance. Thus, CLH indemnification clause language in MCUEA contracts should be scrutinized to ensure the Board Members are not put in a situation where the Board members are personally liable.

Carlton Bishop explained the process for the Governor to make his appointment to the MCUEA Board. The Governor's Office has reached out. The Governor will make an appointment. Likely, the Governor's appointment will be a State Representative or Senator for the Zone. After some discussion, Dakota Euler motioned the Executive Director prepare a letter to the Governor requesting he make his appointment to the MCUEA. Nick Pollock seconded the motion. Any discussion? Hearing none, President Smith called for a vote on the motion. All in favor: Willis, Euler, de'Medci, Pollock, Briscoe. Any opposed? None.

The motion passes. Dakota Euler motioned the Executive Director to prepare a letter to the Mayor requesting she fill her vacant appointment to the MCUEA. Nick Pollock seconded the motion. Any discussion? Hearing none, President Smit called for a vote. All in favor: Willis, Euler, de'Medci, Briscoe, Pollock. Any opposed? None. The motion passes.

Adjournment

D'Marcus Briscoe motioned to adjourn the meeting at 6:36PM. Nick Pollock seconded the motion. Any discussion? Hearing none, President Smith called for the vote. All in favor: Willis, Briscoe, de'Medci, Euler, Pollock. Any opposed. None. The motion passes. The meeting was adjourned.

Tristan Smith, President

Attest: _____
Dakota Euler, Secretary